



**SHURPARAKA EDUCATIONAL & MEDICAL TRUST'S
M.B. HARRIS COLLEGE OF ARTS &
A. E. KALSEKAR COLLEGE OF COMMERCE & MANAGEMENT**

AFFILIATED TO MUMBAI UNIVERSITY
ACCREDITED "B++" GRADE BY NAAC

Ref. No. _____

Date.: _____

Policy for Utilisation and Maintenance of Infrastructure at A.E. Kalsekar College of Commerce & Management

Introduction

Grounded in the core values of nurturing leadership, exemplary citizenship, and profound humanity, A.E. Kalsekar College of Commerce & Management has embraced this Policy for the Utilisation and Maintenance of its physical and ancillary infrastructure, ensuring it serves as a cornerstone for academic excellence and community growth.

Objectives of the Policy

This policy outlines the strategic utilisation and upkeep of infrastructure, equipment, and physical facilities. Its key aims include:

- Empowering the institution to innovate and expand its physical infrastructure.
- Maximising the efficient use of existing resources to their fullest potential.
- Guaranteeing uninterrupted access to and functionality of all facilities.
- Facilitating timely and meticulous maintenance of assets and equipment.
- Cultivating an inspiring environment that supports faculty and staff in fulfilling their roles with distinction.
- Delivering cutting-edge, state-of-the-art facilities to promote the holistic development of students.

Application of the Policy

This policy governs the utilisation and maintenance of all physical infrastructure owned and managed by the institution. It encompasses applications in teaching, learning, research, and both operational and non-operational contexts. Adhering to university-prescribed norms and standards, it ensures the seamless preservation and enhancement of our campus environment.

Computer and ICT Facility

(A) Utilisation

1. In response to evolving needs, the institution procures new computers, printers, laptops, LCD projectors, and other essential equipment.
2. Students are granted access to the computer lab for attending lectures on Computer Applications, as well as for preparing projects and assignments.
3. Faculty members enjoy dedicated access to computers in the IT Lab and Coordinators' Room.
4. Teachers and office staff are provided with reliable Internet and Wi-Fi connectivity to support their daily responsibilities.

Approved by:

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