

University of Mumbai



No. RAPC/ICD/2024-25/1996
Mumbai- 400 098
28th November, 2024

To,

Dr. Irshad Wajid Shaikh

Sanskar Sarjan Education Society's

Dhirajlal Talakchand Sankalchand Shah College of Commerce,

Kurar, Malad (E),

Mumbai – 400 097

Sir,

This has reference to your application dated 28th February, 2024 which was forwarded through the Principal, Dhirajlal Talakchand Sankalchand Shah College of Commerce, Kurar, Malad (E), Mumbai – 400 097 recognition as a teacher of the University.

In this connection, I am to inform you that you have been **granted recognition** as a teacher to guide student for the **Ph.D** degree in the subject of **Accountancy** of the University with effect from 03rd September, 2024 upto superannuation of your services through , Dhirajlal Talakchand Sankalchand Shah College of Commerce, Kurar, Malad (E), Mumbai – 400 097.

Further, a copy of the Ordinances prescribing duties of recognized teacher of the University is enclosed, for your perusal.

Yours faithfully,

Deputy Registrar 28/11/24
Research Administration & Promotion Cell

Copy forwarded with compliments for information and necessary action:-

- 1) The Principal, **Dhirajlal Talakchand Sankalchand Shah College of Commerce, Kurar, Malad (E), Mumbai – 400 097.**
- 2) The Deputy Registrar, **AAMS, University of Mumbai, Fort Campus, Mumbai- 400 032.**
This is action taken report of the Board of Deans at its meeting held on 03rd September, 2024
Vide item no. 3.20

University of Mumbai



ORDINANCES PRESCRIBING DUTIES OF TEACHERS OF THE UNIVERSITY

O. 3613. – The names of persons recognised as University teachers whose services have been transferred from one college/institution to another, or who have been transferred from one post to another post in another department in the same college/institution or appointed as Head/Dean/Principal in the same College/Institution or in any other college/institution, shall remain on the list of teachers of the University for a period of six months, in which period no part of the University vacations shall be included, in order to allow a fresh application for recognition being considered.

(i) **Teachers recognised for examinations by papers.**

O. 186. – As a condition of his recognition, a post-graduate teacher shall do the teaching work assigned to him, and if he does not do so, his recognition will be *withdrawn*.

O. 187. – (a) Post-graduate lectures and seminars shall be spread over the whole term. Ordinarily lectures or seminars shall be delivered or conducted by every teacher, once a week.

(b) As regards practicals for science students, each science teacher shall supervise practicals for 16 hours per week. A teacher supervising practicals for science students for 16 hours a week may be permitted to deliver not more than one lecture a fortnight.

(c) For the purpose of equating the supervision of practicals in science subjects by teachers, 16 hours of supervision shall be equal to 2 lecture periods.

O.188. – Post-graduate teachers shall form themselves into a Committee, and meet before the end of second term of the academic year to draw up time-tables of Post-graduate lectures for the following year.

O.189. – The Chairman of each Committee of recognised teachers shall be selected from among the following in the order mentioned as under :-

First – Member of the Board of University Teaching and Research in the subject, and if there be more than one, the senior among them.

Second – Member of the Academic Council representing the subject, and if there be more than one, the senior among them.

Third – If the recognized teachers in a subject do not include a person answering to any of the above descriptions, the teachers shall elect one of their members to be Chairman, annually when they meet to draw up a time-table for the following year.

Provided always that notwithstanding what is stated above where there is a University Department in the subject, the Head of the Department shall be the Chairman of the Committee of recognized teachers in the subject.

O.190. – Post-graduate lectures shall be delivered by teachers at the place or places with due regard to –

(a) the convenience of the student registered in the subject ;

(b) the convenience of the teachers giving the lectures ;

and

(c) the facilities available in the shape of accommodation, library, transport, etc.

O.191. – Post-graduate teachers desiring to make changes in the timing or places of their lectures or seminars shall communicate the same to the University, through the Chairman of the Committee of recognized teachers in their subjects, and where the notice of such change is shorter than 2 days, they shall also communicate the same to the Head of the Institution where the lecture or seminar is due to be held.

O.192. – The Chairman of the Committee of recognized teachers in the subject shall convene meetings of the committee for drawing up a time-table of post-graduate lectures in the subject, or for revising the same, if necessary.

O.193. – Post-graduate teachers shall keep attendance rolls of post-graduate students and submit the rolls to the University at the end of every term.

O.194. – The Chairman of the Committee of post-graduate teachers, or in his absence, the next senior member, shall at the end of each academic year, certify the attendance kept by students for the purpose of terms.

O.195. – The Chairman of the Committee of post-graduate teachers, or, in his absence, the next senior member, shall have power to condone deficiencies under :-

5 percent of 2/3rds of total number of lectures delivered and seminars conducted in the subject during the term.

Or

5 percent of half the number of lectures in each paper during the term :

Or

5 percent of half the number of seminars in the subject during the term :

The question of condoning deficiencies not covered by this rule shall be placed before the Board of University Teaching and Research.

O.196. – A teacher shall not without the permission of the Board of University Teaching and Research for subjects in Faculties of Arts and Science, register under him more than 12 students at a time for the M.Sc. degree by Papers.

(ii) Teachers recognised for guiding for students for research degrees.

O.197. – As a condition of his recognition, a teacher recognised for guiding students for research degrees shall guide research students, and if he does not so, his recognition may be withdrawn.

O.198. – A teacher in a science subject shall not ordinarily be permitted to guide students at a place of research other than the one at which he is recognized as a teacher.

O.199. – A teacher recognized for guiding students for research degrees shall not, without the permission of the Board of University Teaching and Research concerned, take for guidance at a time more than 10 students, inclusive of students registered partly by research and partly by papers.

O.200. – A research student already registered and receiving guidance from his teacher shall be deemed, for the purpose of O.199 to continue under the guidance of his teacher until he submits a synopsis of his thesis for a research degree.

O.201. – A teacher recognized for guiding research shall, as a condition of his recognition, serve an internal referee to examine the thesis of the students registered under him.

O.202. – Teachers recognised for guiding research shall, every three years or whenever required, submit reports of their work during the period.