

The meeting was started with the recitation of the Holy Quran recited by Mr. Sagir Ahmad Dange, Vice President of the Trust. The Chairman of the IQAC, Dr. M.K. Ahmad welcomed all the members and read the minutes of the previous meeting of IQAC and confirmed unanimously

Business transacted:

1. Principal reconstitutes the member of IQAC and Criterion Head.
2. Principal approved Boucher, Prospectus and Pamphlet. It was circulated on various social media like WhatsApp and Telegram
3. Principal approved the Prospectus and Magazine for this academic year
4. Principal approved the Academic Calendar and Perspective Plan
5. Seminar and Webinar committee were asked to organise various Webinar, Research Methodology Workshop, Faculty Development Program Inter-Collegiate Competition and celebration of National Day
6. Principal instructed Alumni Committee to organise Alumni Meet and celebrate Convocation Day
7. Principal directed the NSS and DLLE In-charge to arrange NSS and DLLE Orientation program and complete the registration process
8. Criteria 1 Incharge were instructed to arrange Certificate and Add on Course
9. Principal instructed to appoint Teaching Staff for BSC-IT Course
10. Suggestions from the members were noted.

The meeting ended with vote of thanks to the chair

Prof. Shaikh Irshad W.
IQAC Coordinator

Principal

Shriparaka Educational & Medical Trust's
Dr. Mohammad Khalil Ahmad
M. B. Harris College of Arts &
Principal, Chairperson IQAC
A. E. Kalsekar College of Commerce & Management
Nallasopara (W); Tal. Vasoi, Dist. Palghar - 401 203.

A. E. K.



S.E.M.T'S
MOINUDDIN BURHAN HARRIS COLLEGE OF ARTS,
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(Affiliated to the University of Mumbai)
Nawayat Nagar, SOPARA (W), Vasai, Dist.- Palghar
PIN - 401 203, (MAHARASHTRA)
NAAC Accredited B+ Grade

Action Taken Report
(For 11th June 2022 Meeting)

22nd October 2022

1. Principal reconstitutes the member of IQAC and Criterion Head with the help of IQAC Coordinator
2. Advertisement done for admission of Graduate and Post Graduate Courses. Teachers called to Ex-students for Graduate Post Graduate Courses and also visited to Junior College for admission purpose. Admission information was circulated on Website, WhatsApp group, Instagram and Facebook.
3. Prospectus and Magazine were prepared and distributed to the students.
4. Principal finalized the Academic Calendar and Perspective Plan
5. Various National Day were celebrated like World Environment Day, International Day against Drug Abuse & Illicit Trafficking, Kargil Vijay Diwas Celebration, Independence Day, Gandhi Jayanti and International Sports Day.
6. Various Extension activity conducted by NSS and DLLE Unit along with IQAC such as Tree Plantation Drive, Beach Cleaning activity at Girgoan Chowpaty, Organ Donation Program and Fund Donation Drive
7. Various Seminar and Webinar organised by Seminar Committee along with IQAC such as Career Development in IT Sector, Examination Guidance for qualifying NET/SET - A need of Academicians, Spoken English Seminar for Teachers, Webinar on "Investor Awareness", Webinar on "Career Oppourtunities in Sports Field", Seminar on Airhostess Training Program, Seminar on Future Prospects in Canada. IQAC organised "A B C Personality Development Program" for free distribution Sanitary Pad for Girls and Gillette Razor for Boys
8. Alumni Committee and Cultural Committee along with IQAC organised Alumni Program and Degree Distribution Program for pass out Third Year Student
9. NSS Unit and DLLE Unit organised orientation program for student registration in NSS and DLLE program.
10. Certificate and Add on Course program were organised for Students to enhance their skills.
11. New staff appointed for FYBSC-IT course



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20/10/2022

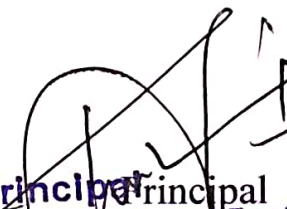
Notice

Dear Sir/Madam,

A meeting of Internal Quality Assurance Cell (IQAC) will be held on Saturday, 22nd October, 2022 at 12.00 noon in College Conference Room. The following matters will be transacted in the meeting. All IQAC members are requested to remain present and extend co-operation.

1. To confirm the minutes of previous meeting.
2. To make arrangement of Regular and ATKT Examination for FY, SY and TY students
3. Discuss the progress reports of the IQAC Committee and make suitable recommendations for preparation of AQAR 2022-23
4. Review the work of various Committee and Department for the academic year 2022 – 23
5. Any other matter with Permission of the Chair.



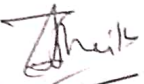

Principal
Shurparaka Educational & Medical Trust
M. B. Harris College of Arts &
Management
A. E. Kalsekar College of Commerce & Management

The meeting was started with the Tilawate Quran recited by Mr. Sagir Ahmad Dange, Vice President of the Trust. The Chairman of the IQAC, Dr. M.K. Ahmad welcomed all the members and read the minutes of the previous meeting of IQAC and confirmed unanimously

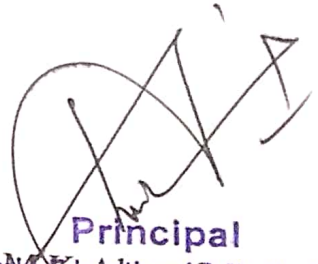
Business transacted:

1. Principal directed to make necessary arrangement of Regular and ATKT Examination for FY, SY and TY Students as per University Examination Guidelines.
2. Principal reviewed the work of all Criterion and he gave suggestions on the basis of Report for preparation of AQAR 2022-23
3. Principal reviewed the work of all Committee and Department for the academic year 2022-23

The meeting ended with vote of thanks to the chair.


Prof. Shaikh Irshad W.
IQAC Coordinator




Principal
Shri. Dr. M.K. Ahmad, Chairman IQAC
Principal, M.D. Harris College of Arts &
A.E. Kelkar College of Arts & Commerce



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Action Taken Report
(For 22nd October 2022 Meeting)

18th November 2022

1. Principal asked to make necessary arrangement for Regular and ATKT Exam for FY, SY and TY students as per guidelines of Mumbai University at College Level during the year 2022-23. Examination Committee
2. Various report of Criteria of IQAC, were discussed and analyzed.
3. Committees Report and Department Report were discussed and analyzed



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16/11/2022

Notice

Dear Sir/Madam,

An meeting of Internal Quality Assurance Cell (IQAC) will be held on Friday, 18th November, 2022 at 12.00 noon. The following matters will be transacted in the meeting. All IQAC members are requested to remain present and extend co-operation.

1. To confirm the minutes of previous meeting.
2. To make arrangement of Regular and ATKT Examination for FY students
3. Principal asked the Avishkar Committee to arrange Orientation Program for Teachers and Staff to participate in Avishkar Research Convention
4. To organize MOU with different institute for Student and Faculty Exchange.
5. Principal asked the Self Finance Section Coordinator to organize Business Expo
6. To organize a week celebration for Women Day
7. To organize "Aagaaz", Annual Cultural Fest and Annual Sports Meet
8. To organize Industrial Visit for Self-finance Section, Study tour for Commerce Section and Historical Visit for History Department
9. To arrange Blood Donation Drive by NSS
10. To organize seminar on Intellectual Property Rights (IPR)
11. To apply for IIQA
12. Any other matter with Permission of the Chair.


Principal

The meeting was started with the Tilawate Quran recited by Mr. Sagir Ahmad Dange, Vice President of the Trust. The Chairman of the IQAC, Dr. M.K. Ahmad read the minutes of the previous meeting of IQAC and confirmed unanimously.

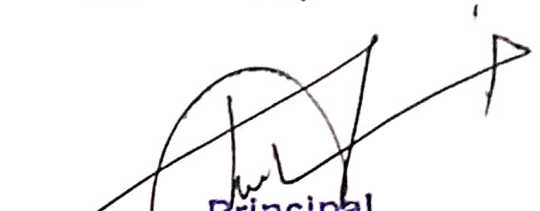
Business transacted:

1. Principal directed to make necessary arrangement of Regular and ATKT Examination for FY Students as per University Examination Guidelines.
2. Students were motivated and participated for Avishkar Research Convention organized by University of Mumbai at Dandekar College of Commerce, Arts and Science, Palghar for enhancing Research Culture. Total Participant were 20 out of which 20 students.
3. Principal directed IQAC Coordinator to arrange MOUs with different Institution for Student and Faculty Exchange.
4. Principal directed Self Finance Coordinator to organise Business Expo for Students
5. Principal directed WDC Incharge to organise Women Week Celebration
6. Principal directed to have "Aagaaz" Annual Cultural Fest and Annual Sports Meet.
7. Principal directed Self Finance Coordinator to organise Industrial Visit for Self-Finance Section Students. Principal directed History Department to organise Industrial Visit for Self-Finance Section Students
8. Principal suggested to have Mega Blood Donation Camp by NSS Unit
9. Principal suggested to have Workshop on Intellectual Property Rights (IPR) by IQAC.
10. Principal instructed IQAC Coordinator to apply for IIQA and make necessary arrangement
10. Suggestions from the members were noted.

The meeting ended with vote of thanks to the chair.


Prof. Shaikh Irshad W.
IQAC Coordinator




Principal
Dr. M.K. Ahmad
Principal, Chairperson IQAC
Shurparaka Educational & Medical Trust's
M. B. Harris College of Arts &
A. F. Kalsekar College of Commerce & Management



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Action Taken Report
(For 18th November 2022 Meeting)

29th April 2023

1. Principal discussed various pattern and system of Semester End Exam as per guidelines of Mumbai University at College Level.
2. Students were motivated and participated for Avishkar Research Convention organised by University of Mumbai at Sonapant Dandekar College, Palghar for enhancing Research Culture. Total Participant were 20 Students.
3. College had signed MOU with VIVA Institute of Management Studies, Virar on 24th November 2022
4. Self-Finance Department Organised Business Expo for Students on 21st December 2022.
5. WDC department organised on week Women Day celebration on account of International Day.
6. Meeting were held of Cultural Committee with IQAC and Principal. Annual Cultural Function was held from 21st January to 28th January 2023. Meeting were held of Sports Committee with IQAC and Principal. Annual Sports was held from 30th January to 31st January 2023.
7. Industrial Visit to Shangrila Resort & Water Parks on 18th January 2023. Historical visit to Shirgaon Fort, Palghar on 17th February 2023
8. NSS Unit in collaboration with IQAC organised Mega Blood Donation Camp on 16th February 2023.
9. Conducted one day Online Workshop on "Intellectual Property Rights" in association with Department of Commerce and IQAC on 21st March 2023 for Teachers and Students from various colleges.
10. College successfully submitted IQA on 21st March 2023.



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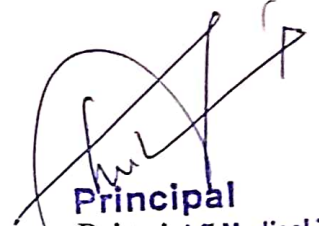
27/04/2023

Notice

Dear Sir/Madam,

A meeting of Internal Quality Assurance Cell (IQAC) will be held on Saturday, 29th April, 2023 at 12.00 noon. The following matters will be transacted in the meeting. All IQAC members are requested to remain present and extend co-operation.

1. To confirm the minutes of previous meeting.
2. To discuss on Semester End Exam of FY, SY and TY Students
3. To review the work of all Committee, Department and Criterion Report
4. To review the work for IIQA and update the suggestion.
5. Any other matter with Permission of the Chair.


Principal
Shurparaka Educational Medical Trust
Dr. M. K. Harris College of Arts & Management

The meeting was started with the Tilawate Quran recited by Mr. Sagir Ahmad Dange, Vice President of the Trust. The Chairman of the IQAC, Dr. M.K. Ahmad read the minutes of the previous meeting of IQAC and confirmed unanimously.

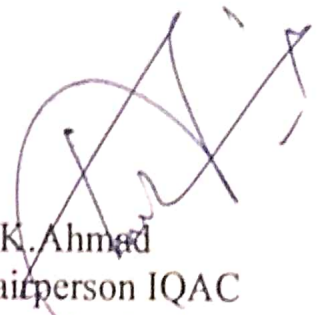
Business transacted:

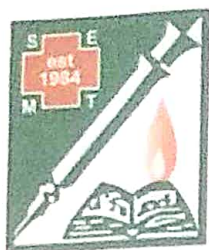
1. Principal discussed about the Semester End Exam of FY, SY and TY Students
2. Principal given suggestion on the report of all Committee, Department and Criterion
3. Principal given suggestion on the report of IIQA given by NAAC.
4. Suggestions from the members were noted.

The meeting ended with vote of thanks to the chair.


Prof. Shaikh Irshad W.
IQAC Coordinator




Dr. M.K. Ahmad
Principal, Chairperson IQAC
Principal
Shurparaka Educational & Medical Trust's
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Action Taken Report
(For 29th April 2023 Meeting)

30th June 2023

1. Principal discussed various pattern and system of Semester End Exam as per guidelines of Mumbai University at College Level
2. All work of Committees, Departments and Criterion Report were reviewed
3. IIQA Query and Report issued by NAAC were reviewed.