



S.E.M.T'S
MOINUDDIN B. HARRIS COLLEGE OF ARTS,
A.E. KALSEKAR COLLEGE OF COMMERCE & MANAGEMENT.
(Affiliated to the University of Mumbai)
SOPARA GAON, SOPARA (W), Vasai, Dist- Palghar
PIN - 401 203, (MAHARASHTRA)
NAAC Re-Accredited 'B''

Mentoring / Action Taken Record

Name of the Mentor : Gokul Gite

Department: B. Com

| Class | Roll No. | Name of the Mentee | Issue Discussed / Raised | Action Taken / Advice Given |
|------------|----------|----------------------|--------------------------|--|
| F4 Bcom | 53 | Sayed Mehaj Ashir | Too many Distractors | By acknowledging the real-life struggle to overcome. |
| | 65 | Shaikh Abdul Azim | Depression | Done counselling and done open conversation to improve mental health |
| | 33 | khan Santya Atiq | Financial Issues | Encouraged to search and given references to get part- time job |

Mentor's sign: Gokul

Date: 24/7/23



[Signature]
Principal
Dr. M. E. Ahmad
Principal

Shurparaka Educational & Medical Trust's
M. B. Harris College of Arts &
A. E. Kalsekar College of Commerce & Management
Nallasopara (W); Tal. Vasai, Dist. Palghar - 401 203



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Mentoring / Action Taken Record

Name of the Mentor : Gokul Aite

Department: B.com

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|--------------|----------|---------------------------------|-------------------------|---|
| F.Y B.com | 2 | Kaushar Khan | Health Problem | Advised to Intake healthy food and take care of self |
| | 8 | Ansari Saif Abdulla | Financial Problems | To balance family issues and guided him to concen- trate on studies and try to do part-time job. |
| | 39 | Mansoori Shabina Mohammed | Family Issues | Spoke with parents and try to manage situation. |

Mentor's sign: Gokul;

Date: 21/01/24



Principal

Dr. M.K. Ahmad

Principal

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SEMITS
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NAAC Re-Accredited 'B'

Mentoring / Action Taken Record

Name of the Mentor : Tehseen Sheikh

Department: B.com

| Class | Roll No. | Name of the Mentee | Issue Discussed / Raised | Action Taken/Advice Given |
|-------------|----------|---------------------------|---|--|
| 5Y B.com | 32 | Jamadar Af- tab Mehtab | Time management | helped to make a personal schedule as per priorities |
| | 40 | Khan Ifhan Karim | worried about his career after studies | provided career guidance and counselling and motivated to pursue higher education |
| | 85 | Rathod Jas- meen Afzal | Facing the stress from job. | Provided other job opportunities and given required help. |

Mentor's sign:

Date: 11/09/23

Tehseen



Principal

Dr. M.K. Ahmad
Principal

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Mentoring / Action Taken Record

Name of the Mentor : Tehseen Shaikh

Department: B. Com

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|------------|----------|-----------------------------|---|--|
| 54 Bcom | 6 | Ansar 2044 Rehman | Family problem and affected on performance and studies | Spoke with parents regarding the same. And help her to overcome. |
| | 18 | Chaudhary Shifa Sikandar | wants to change personality. | Guided her with some building personality training problems. |
| | 27 | Gupta Dhireg Shivbalak | Exam fear | Guided him and motivated him to write his exam. |

Mentor's sign: Tehseen

Date: 06/10/23



Principal
Dr. M.K. Anhad
Principal

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Mentoring / Action Taken Record

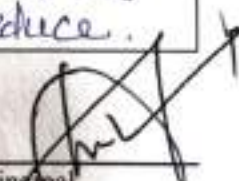
Name of the Mentor : Ibrahim Chauhan

Department: BAF

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-------|----------|----------------------------|--|---|
| TYBAF | 13 | Revi Babli Sangju | Difficulties to attending to interview. | Arranged group discussion among students. |
| | 25 | Kiran Nade Abdul Nadeem | Unable to attend class due to his brothers accidents | Provide notes & other material through online. |
| | 7 | Negi Anjali Balbarsingh | worried about his career after studies | Guidance provided to attend campus interview. |
| | 30 | Shah Pooja Sudhanshu | Facing the extreme stress from job. | Spoken with respect to employer and workload has been reduce. |

Mentor's sign: Ibrahim
Date: 12/01/24




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Mentoring / Action Taken Record

Name of the Mentor : Ibrahim Chauhan

Department: BAF

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|------------|----------|-------------------------------|---|--|
| T.Y BAF | 12 | Khan Nada Abdul Nadeem | Faced difficulty while communicating in English. | Encouraged her to watch small English video, read books and start communicating in English with friends. |
| | 21 | pal Anurag Ramjatan | Academic stress not able to solve A/c's Problems. | Guided him to solve 5 Problems, Seek help from teachers. |
| - | 35 | Shaikh Aruba bano Firoz | Time management | helped to make a personal schedule on per priorities. |

Mentor's sign: Ibrahim

Date: 5/12/23



Principal
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Mentoring / Action Taken Record

Name of the Mentor : Shahida Shaikh

Department: BMS

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-----------|----------|-------------------------------|--|---|
| 5y BMS | 13 | Bhhadwa Yash Hakesh | Difficulties while facing an interview | Provided help towards basic questions asked in an interview |
| | 25 | Khan Saud Shahid | Health Problem | Advised to Intake healthy food |
| | 60 | Shaikh Umara Mohd Hanif | unable to attend class due to her mother illness | provided notes and other material to study at home |

Mentor's sign: _____

Date: 19/07/23



Principal
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Mentoring / Action Taken Record

Name of the Mentor : Shahida Shaikh

Department: B.M.S

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-----------|----------|---------------------------|---|---|
| 5Y BMS | 72 | Vishwakarma Amit vijay | Found difficulties while social izing with classmates | Guided him to speak to classmates and Discuss all doubts with them |
| | 28 | Khan Faizan Rawab Ali | Loneliness | Advised him to be a part of a group |
| | 68 | Singh Sunil Kamal | Lack of Interest in Studies | encourage to take active part in teaching learning process |

Mentor's sign: 

Date: 4/04/24



Principal
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Mentoring / Action Taken Record

Name of the Mentor : Ayesha Dange

Department: 3.A

| Class | Roll No. | Name of the Mentee | Issue Discussed / Raised | Action Taken/Advice Given |
|-----------|----------|-----------------------------|--|---|
| T.Y BA | 8 | Shaikh Humra Iqbal | Lack of Concentration in classroom. | Explain her some activities to increase concentration power to overcome problem |
| TYBA | 21 | Khan Uzma Feroz | More assignment, project as part of Internal | Helped her to managed time to complete on time as it is mandatory for all subjects |
| TYBA | 18 | Chavan Sameer Subhash | Met with an accident while play- ing | helped him for taking correct treatment and updated him regarding college and classroom activities |

Mentor's sign: _____

Date: _____

26/07/23



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Mentoring / Action Taken Record

Name of the Mentor : Ayisha Dange

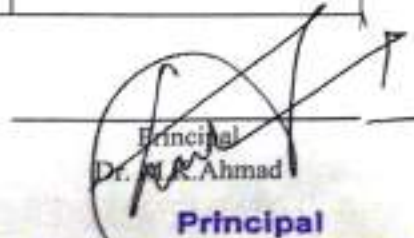
Department: B.A

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-----------|----------|-----------------------------------|--|---|
| T.Y BA | 14 | Khan Rukhsar Bilal Ahmad | Communication in English Problem | encouraged to increase vocabulary by reading books and newspaper |
| T.Y BA | 3 | Shaikh Ayisha Afzal | Career Guidance to pursue higher education | provided career guidance to student towards various education institutions. |
| T.Y BA | 19 | Yadav Sandeep Awadh Narayan | Financial Issue | Issue solved by getting help from our faculty members |

Mentor's sign: 

Date: 25/01/24




Principal
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Mentoring / Action Taken Record

Name of the Mentor : Sujata Yadav


Department: BMS

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-------|----------|-------------------------|--------------------------------------|---|
| TYBMS | 1111 | Rai Ritik Rakesh | stage fear | Encouraged him to take activity dissuccessed as class representative in classroom. |
| | 1114 | Singh Nikhil Ashok | Exam fears | Guide him and they given confident and encourage him to participate in exam. |
| | 1120 | Yadav Shivam Suresh. | faced difficulty in speaking English | Encouraged him to join in spoken English online courses. and speak English in daily classes with friends. |

Mentor's sign: Sujata

Date: 14/01/24




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Dr. M.K. Ahmad

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Mentoring / Action Taken Record

Name of the Mentor : Sujata Yadav

Department: BMS

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-------|----------|---------------------------|--|---|
| TYBMS | 1215 | Kazi Zuta Khalique | Needed guidance to clear banking exam | Provided with study material for preparation of banking exams. |
| | 1224 | Pandit Nandha Chandrakant | irregular in Exam | issue resolved through Counseling and Parent meeting with Principal. |
| | 1230 | Shaikh Alam Riyaz. | Financial issue | To apply for scholarship and reduce the unnecessary expenses. |
| | 1234 | Sura Abid Yasin | Lack of Concentration in class lecture | Counseling given & motivated about the importance of grade & percentage of marks. |
| | 1237 | Shastri Rajini Dharmendra | Health Problem | Advised him to take food properly and sleeping 8 hours daily. |

Mentor's sign: Sujata

Date: 28/06/23



Principal
Dr. M.K.Ahmad

Principal

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Mentoring / Action Taken Record

Name of the Mentor : Sana Siddiqui

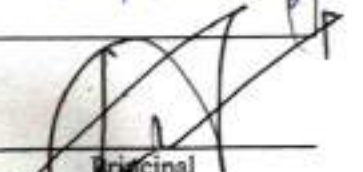
Department: BMS

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-------|----------|-------------------------------|---|---|
| FYBMS | 8 | Ansari Asif Sher Ali | scoring less marks in Semester exam | Advised to Concentrate on Studies to get Good practice on Practical Subject. |
| | 28 | Jadhav Deeksha vinod | Health issue | Advised given to students to take care his health & take healthy food. |
| | 66 | Shaiikh Moha ammed Sameeh. | Not attention in classroom | Advised given to students Concentrate in all classes to improve his subject knowledge. |

Mentor's sign: Sana Siddiqui

Date: 6/10/23




Principal
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Principal

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Mentoring / Action Taken Record

Name of the Mentor : Sana Siddiqui

Department: BMS

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|------------|----------|------------------------------|--|---|
| F.Y BMS | 78 | Shaiikh Sohail Ismail | Good at studies and economically weaker section | Suggested him for the part-time Jobs to take Care himself for the issue at his family Solved and not to affect his Studies. |
| | 96 | Vishwakarma Nikhil Ramesh | Difficulties to understand the concept, due to Urdu, and Hindi medium | Advised the Students to Give more time for studies as well as few topics were Given to improve the understanding the meaning of English words. |

Mentor's sign: Sana Siddiqui

Date: 16/03/24



Principal
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Mentoring / Action Taken Record

Name of the Mentor : Rohita Raut

Department: BA

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-------|----------|-------------------------|---|--|
| SYBA | 11 | Memon Alisha Altaf | Financial Issue and mentally depressed | Counselling provided to divert mind from hard issues and focus on studies. |
| | 9 | Khan Shazya Kadir | Lost ID Card | Letter has been forwarded to V.P and I.D Card has been issued. |
| | 14 | Shah Khushboo | Irregular in attending classes | Given her idea about how classroom learning is important |

Mentor's sign: Rohita Raut

Date: 8/08/23



Principal

Dr. M.K. Ahmad

Principal

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Mentoring / Action Taken Record

Name of the Mentor : Rohita Raut

Department: BA

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|----------|----------|----------------------------|---|--|
| SV BA | 12 | Momin Madia Mukhtar | Difficulty in understanding course material | Seeking help from teacher, classmates and friends to overcome the problem |
| | 23 | Tiwari Ranjit Devraj | Exam Anxiety | Help to practice mindfulness and relaxation techniques. |
| | 16 | Shaikh Aliya Mushtaq | Technology Distraction | use only productive app and limit phone usage. |

Mentor's sign: Rohita Raut

Date: 12/01/24



Principal
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Mentoring / Action Taken Record

Name of the Mentor : Kanchan Nag

Department: IT

| Class | Roll No. | Name of the Mentee | Issue Discussed / Raised | Action Taken/Advice Given |
|-------------|----------|----------------------------|---|--|
| FY BSCIT | 33 | Shaikh Arfat Infan | Language Problems difficulty to understand english. | He is advised by me to watch English movie IN T.V. Channel and read daily Newspaper |
| | 25 | Roy Dhruv Joy | ID card Not Received | Letter has been forwarded to Vice-Principal. |
| | 13 | Khan Huzaif Mohd Rashid | Financial Problem | Motivated to Continue his Studies and arranged part- time jobs. |

Mentor's sign: Kanchan Nag

Date: 23/12/23



Principal
Dr. M.K. Ahmad

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Mentoring / Action Taken Record

Name of the Mentor : Kanchan Nag


Department: IT

| Class | Roll No. | Name of the Mentee | Issue Discussed / Raised | Action Taken/Advice Given |
|-------|----------|---------------------------------------|---|---|
| FYIT | 7 | Chaudhary Nishat Bika Ahmed | Higher Education and Competitive exam | Guided to students detailed manner after Completing the degree and opportunities to get the Job Earlier. |
| | 15 | Khiji Fahem Sajad | Lost his father and his said difficulty to Overcome from that | Convinced him to focus on Studies to make proud on family. |
| | 26 | Sahana Saha- Bay Ali Saha- ddin | Health Problems | Advised him to take care of health and eat healthy food. |

Mentor's sign: Kanchan Nag

Date: 26/7/23




Principal
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Mentoring / Action Taken Record

Name of the Mentor : Sana Patel

Department: BAF

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-------|----------|-----------------------------------|---|---|
| FRBAF | 20 | Shaikh Mohammad Faraz wasim | Financial issue and mentally depressed | Counselling given to divert from hard issue and motivated to focus on his Studies and hobbies. |
| | 32 | Yadav Nitesh Vinay | Guidance for higher studies | Explain about entrance exam and government exam preparation |
| | 27 | Shaikh Saziya halim | Difficulties in attending Interview and English Speaking | Arranged group discussion among class Students Speaking english language in daily in classroom. |

Mentor's sign:

Date: 2/11/23



Principal
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Mentoring / Action Taken Record

Name of the Mentor : Sana Patel

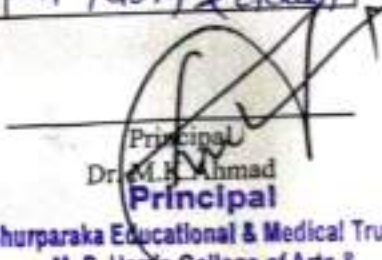
Department: BAF

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|------------|----------|------------------------------|--|--|
| F.Y BAF | 18 | Patwa Palak Deviprusad | Experienced Stage fear while Participat ing in competition | Motivated to give a Seminar on Subject to PIC to remove the Stage fear. |
| | 10 | Khan Sohil Imhan | Found difficulty to managed the time for TY university Examination | Guided him to managed time in all question. Concentrate on Less time cons uming simple question. |
| | 10 | Alam Shabbir Sadane. | Found it difficulties Socializing with classmates | Guided him to Speak to all friends and discussed with all query & doubt |

Mentor's sign: 

Date: 31/08/23




 Principal
 Dr. M.B. Ahmad
Principal

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Mentoring / Action Taken Record

Name of the Mentor : Diksha Daje

Department: B.com

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|--------------|----------|-----------------------------|--|--|
| T.Y B.com | 7 | Shaiikh Afroz Iqbal | Family issues and Financial Problems | To balance family issues and guided him concentrate his studies as well gave some Scholarships details to apply for the financial issues. |
| T.Y B.com | 37 | Kushwaha Isha Madan | Not regular to classes as she was going to part-time job | Make her understand about the importance of education and given time management technique. |
| T.Y B.com | 10 | Vishwakarma Ajit-Jawaral | Health Problem | Advised to intake healthy food and care of himself. |

Mentor's sign: Diksha

Date: 13/12/23



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Mentoring / Action Taken Record

Name of the Mentor : Diksha Daje

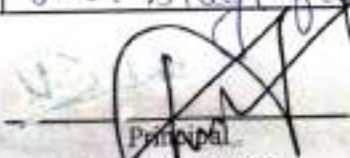
Department: B.com

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|--------------|----------|---------------------------|--|---|
| T.Y B.com | 90 | Verma Santosh Rangnesh | ID card not Received | Letter has been forwarded to V.P and I.O card has been issued |
| T.Y B.com | 115 | Shaikh zaid Shakil | poor perfor- mance in studies due to not inter- ted in studies | Given him idea about- importance of studies towards career building. |
| T.Y B.com | 70 | Mishra Neha Manish | Irregular in attending classes. | Given her idea about how classroom learning is important towards gaining knowledge. |
| T.Y B.com | 113 | Shaikh wayid Moinuddin | stage fear | Encourage him to come forward and to do presentation to over stage fear. |

Mentor's sign: Diksha

Date: 11/12/23




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Mentoring / Action Taken Record

Name of the Mentor : Ruksar Khan

Department: Mcom

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-----------|----------|--|-------------------------|---|
| Mcom 2 | 4 | Khan Nourfatima Qamaruzza man | Lack of Sleep | Recognised her how sleep is important for success and holistic health |
| | 2 | Shaikh Asad Nasim | Lack of Interest | Incorporating and interactive learning strategy implemented |
| | 8 | Chaudhary Inzaman Mo Islam | Loneliness | To overcome loneliness advise to study with friends |

Mentor's sign: Ruksar

Date: 4/10/23



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Mentoring / Action Taken Record

Name of the Mentor : Irshad Shaikh

Department: Mcom

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|--------------|----------|---------------------------|-----------------------------|--|
| Mcom Part II | 19 | Tambe Ravina Gautam | Experiencing low motivation | Established a support system by Group study, guidance from mentor. |
| | 6 | Khan Shahin Shakeel Ahmed | Too many distractions | By acknowledging the real-life struggle to overcome problem |
| | 10 | selot Zaid Farooq. | Depression | Fostered open conversation about mental health. |

Mentor's sign: Irshad Shaikh

Date:

20/09/23



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Mentoring / Action Taken Record

Name of the Mentor : Nikhil Sayyad

Department: B.A.

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-------|----------|----------------------|--|---|
| FYBA | 10 | Rukson Aifat Khan. | irregular to the class | Advised him to personally not to take leave irregularly and explain for the difficulties to understand students and impact for semester exam. |
| | 18 | Shweta Ajay Pawar | Higher Education and Competitive Examination | Guided in detailed manner after completing degree and opportunities to get job earlier way to prepare state & central Govt. exam. |
| | 34 | Shaikh Yasin Juvania | Issue on Health Caring | Guided him to the doctor in this health problem and to stick in proper medicine. |

Mentor's sign: Nikhil
Date: 29/01/2024



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Mentoring / Action Taken Record

Name of the Mentor : Nikhil - Sayyed

Department: BA

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-------|----------|-------------------------------|--|---|
| FYBA. | 26 | Shaikh Saunya. | Family problems is affect on Studies | Counselling given to divert from hard issue motivated to focus in his studies. |
| | 30 | Shaikh Shadabalam Abduttalib. | lack of self confident in Communication & Personality. | Training and Practice was given to develop Personality and Communication Skill. |
| | 32 | Shaikh Iqshat Shebbir. | Family Problem and lack of Performance In Studies | Encouraged to improve his Performance In Studies and daily activities in classroom. |

Mentor's sign: Nikhil

Date: 19/02/24



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Mentoring / Action Taken Record

Name of the Mentor : Heena Shaikh

Department: IT

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|----------|----------|----------------------------|---|--|
| 5Y IT | 11 | Shah Mariya Haqutqullah | Experienced stage fear while participating in competition | Motivated and explained how to overcome problem of public speaking |
| | 9 | Pandey Harsh Rajesh | Found difficulties while social- izing with classmates | Guided him to speak to all discussed all doubts |
| | 4 | Kali hadi Munaf | Lack of Self Confidence | Arranged a Seminar related personality development |

Mentor's sign: Heena

Date: 23/08/23



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Mentoring / Action Taken Record

Name of the Mentor : Heena Shaikh

Department: IT

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|--------------|----------|---------------------------------------|---|--|
| S.Y BSCIT | 5 | Khan Abdullah Shoeb | Facing the extreme stress from Job | Spoken with employer and reduced work load |
| | 11 | Shah Mariya Haqiqullah | Difficulties while facing an interview | Provided basic questions which may be asked by an interviewer. |
| | 19 | Shaikh Yusuf Mohammed Aasim. | Unable to attend class due to brother accident | Provided notes and updates of class work |

Mentor's sign: Heena

Date: 12/07/23



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Mentoring / Action Taken Record

Name of the Mentor : Monu Dedhia

Department: BAF

| Class | Roll No. | Name of the Mentee | Issue Discussed /Raised | Action Taken/Advice Given |
|-------|----------|---------------------------|--------------------------------------|---|
| | 11 | Gupta Vishal Sanjay | lack of Decision making Skill. | Helped him to take right- decision of his personal life. |
| | 5 | Ansari Saniya Halim | Lost Id card | Letter has been forwarded to v.p and I.p card has been issued |
| | 25 | Shalkh Sabur A | Poor performance | Guided and motivated to study and practice regular basis. |

Mentor's sign: MONA
 Date: 9/02/24



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Mentoring / Action Taken Record

Name of the Mentor : Mona Dedhia

Department: BAF

| Class | Roll No. | Name of the Mentee | Issue Discussed / Raised | Action Taken/Advice Given |
|------------|----------|-------------------------|---|--|
| S.Y BAF | 3 | Aklekar Ritaj Ishaad | Exam Anxiety | Help to practice mindfulness and relaxation techniques |
| | 29 | Singh Sakshi Ramesh | Difficulties In understanding course material | Seek help from teachers and classmates to overcome Problem |
| | 15 | Memon Amaan Imran | Irregular in attending classes | Created importance of classroom learning process |

Mentor's sign: Mona

Date: 7/03/24



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