YEARLY STATUS REPORT - 2021-2022

Part A

Data of the Institution

1.Name of the Institution

Shurparaka Educational and Medical Trust, M.B Harris College of Arts, A.E Kalsekar College of Commerce and Management, Nallasopara

- Name of the Head of the institution

Dr Mohammad Khalil Ahmad

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

02502402323

- Mobile no

9987202200

- Registered e-mail

semtcollege@yahoo.com

- Alternate e-mail

khalila8@gmail.com

- Address

Near Z. B. Zakaria School, Burhan Chowk, Nawayat Nagar

- City/Town

Nallasopara West

- State/UT

Maharashtra

- Pin Code

401203

2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location **Urban**

- Financial Status **Self-financing**

- Name of the Affiliating University **University of Mumbai**

- Name of the IQAC Coordinator **Shaikh Irshad Wajid**

- Phone No. **02502402323**

- Alternate phone No. **02502402323**

- Mobile **7387255652**

- IQAC e-mail address **shaikhirshad6779100@gmail.com**

- Alternate Email address **shaikhirshad6779@gmail.com**

3.Website address (Web link of the AQAR (Previous Academic Year) https://semtrustcollege.com/NAAC/IQAC

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://semtrustcollege.com/Academics/Academic-Calendar

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.60**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC **20/09/2016**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	**NIL**	**NIL**	**NIl**	**0**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC — <u>View File</u>

9.No. of IQAC meetings held during the year   `4`

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   `Yes`

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   `No`

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Organized Covid Vacation Drive with the help Vasai Virar Mahanagar Palika, Nallasopara for Public, College Staff and Student on 3.7.21 & 20.10.21`

`2. Organized Food & Material Collection Drive for Kokan Flooded Region on 31.7.21`

`3. Conducted Green Audit, AAA, IT Audit, Structural audit, Energy audit, gender audit and fire audit for Academic Year 2021-22.`

`4. Organized One day International Conference on "Emerging Trends and Issues in Field of Commerce, Management, Economics & Social Sciences" on 19.2.22`

`5. Organized One day National Workshop on "Intellectual Property Rights" on 19.3.22`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1.. To Promote Urdu Literature among teachers and students	1. Urdu Diploma Courses 4th batch was started for Teachers and Students. Lecture started from 24th June 2021. Total students are 25.
2. To organised Covid – 19 Vaccine Drive	2. Organised Covid Vacation Drive with the help Vasai Virar Mahanagar Palika, Nallasopara for Public, College Staff and Student on 3rd July 2021 & 20th October 2021
3. Orientation Programme for first year students	3. Orientation Programme for first year students was held on 27th September 2021. Students were introduced to the various committees of the college and the made aware all rules and regulations of the college including examinations.
4. To conduct a Green Audit, Academic audit, administrative audit, Fire audit, Energy audit,Gender audit, Structural audit	4. College conducted all audits as per the plan in the year.
5. To organise an International Conference	5. Organised a International Conference on "Emerging Trends, Policy and Issues In Field of Commerce, Management, Economics & Social Sciences" on 19.2.22.
6. To hold our Online Annual College Cultural Festival and Annual Sports Meet	6. The Online Annual College Cultural Festival (Aagaaz) was organized on 10th February 2022 received a very good response. The Annual Sports Meet organised on 25th February 2022
7. To organise a Mega Blood Donation Drive	7. Organised Mega Blood Donation Camp by NSS Unit on 15th March 2022
8. To organise a Workshop on	8. Organised a One-day National

Intellectual Property Rights	Workshop on "Intellectual Property Rights (IPR) on 19th March 2022
9. To pursue Students to present Research projects at various competitions at College and University level.	9. Students took part in college level, 'Avishkar Research Convention' on 25th April 2022
10. To organise a Convocation Ceremony and Annual Prize Distribution	10. Organised a Convocation Ceremony for Pass out TY Students on 7th August 2021 & 7th May 2022. Annual Prize distribution on 7th May 2022

13.Whether the AQAR was placed before statutory body?   **Yes**

- Name of the statutory body

Name	Date of meeting(s)
CDC	30/04/2021

14.Whether institutional data submitted to AISHE

Part A

Data of the Institution

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• Name of the Head of the institution	Dr Mohammad Khalil Ahmad
• Designation	Principal
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9.No. of IQAC meetings held during the year	**4**

27-03-2023 11:23:15

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• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
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- Name of the statutory body

Name	Date of meeting(s)
CDC	30/04/2021

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	12/01/2023

15.Multidisciplinary / interdisciplinary

Our institution is following CBCS system in UG level in which students have freedom to choose any combination of subjects according to their interest. Students are allowed to choose multidisciplinary/interdisciplinary courses like DLLE, NSS, Yoga, etc

16.Academic bank of credits (ABC):

As per the guidelines of affiliating University and State our institution follows the academic bank of credits system.

17.Skill development:

Under the CBCS pattern our institution offers skill enhancement courses like Communication Skills, and Basic Computer Skills, etc

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Courses like Yoga, etc with Traditional Indian practices are included in the CBCS pattern in various levels to integrate the Indian Knowledge system

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our institution focusses on the outcomes of the course. The students take up courses with a certain goal of developing skills or gaining knowledge and they have to complete the goal by end of the course. There is no specific style or time limit of learning. The student can learn as per their choice. The faculty members, moderators, and instructors guide the students based on the target outcomes

20.Distance education/online education:

This institution offers programmes under regular mode. Teachers provide mix blend of learning like Online and Offline Lecture to student. Teachers record the lecture and upload on You-Tube Channel.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**6**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1096**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**26**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	**413**

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	**18**

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	**18**

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	**27**

4.2 Total expenditure excluding salary during the year (INR in lakhs)	**3644236**

4.3 Total number of computers on campus for academic purposes	**93**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum planning and implementation work is undertaken in a planned way. Every Academic Year, the Principal constitutes various committees by nominating the faculty after reopening of the college. The Principal conducts meetings with a team consists of IQAC and HoD's of all the departments to prepare the college Annual Academic Calendar by infusing the Annual Academic Calendar issued by the CCE and issued by the Affiliating University. Then the HoD's conduct the meetings with their faculties in their respective departments and prepare the Annual Action Plan of the departments, subject wise and paper wise and prepare annual curricular plan. All the teaching faculty members strictly follow the annual curricular plan.

The HOD's conduct the review meetings twice in a year at their respective departments to know the status of the completion of syllabus and to monitor the conduct of other co-curricular activities such as Remedial Coaching Classes and Internal Exams etc. The Principal along with the IQAC Coordinatoralso conduct the review meeting to ascertain the status of academic activities and also to verify all the academic records.The college also organizes various programs related to the academics such as Field Trips, etc.Library ofthe college is well equipped with Books, Journals, Magazines,which are necessary for teaching & learning.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic session, the academic calendar is prepared in consistency with the University Academic Calendar

and the Government Holiday list. Teaching days and the tentative dates of internal assessment are mentioned in the academic calendar which are subject to changes depending on the university notifications from time to time. Based on the College academic calendar and the university notifications, departments prepare the schedule of internal assessment of each course and notify the dates and time of the internal assessments to the students. The evaluative internal assessments are conducted this mechanism, especially after the introduction of the learning outcome-based curriculum framework from academic session 2021-22. The evaluative internal assessments have defined weightage in the semester results under the university evaluation scheme, Each department maintains proper documentation of the evaluative internal assessment conducted during each academic session.

Based on the academic calendar, detailed timetable of the internal examinations is prepared and displayed in advance and informed to the students. The students are notified about exam related updates on regular basis through Official WhatsApp Group and on Exam Notice Board. The internal examination related activities like the evaluation of the answer papers, posting of marks in the portal and display of marks in the notice board for students is undertaken in a systematic and time bound way, strictly adhering to the university academic calendar

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://semtrustcollege.com/Academics/Academic-Calendar/2021-2022

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

06

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

03

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

171

File Description	Documents
Any additional information	[View File](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The course curriculum consists of several courses which integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. University Curriculum has courses like Environmental Science, Energy Audit and Management, Solid Waste Management, Industrial Waste Treatment, Disaster Management and Mitigation, Professional Ethics, Principles of Management etc. Environmental Science is a comprehensive course covering all the aspects of environment like natural resources biodiversity, pollution, alternate energy resources and human intervention citing the causes and effects. Professional Ethics and Principles of Management enables the students to create awareness on business ethics and human values which inculcate moral and social values in them. Every year we conduct various seminars. Institute organizes various activities like tree plantation public awareness with the help of students, e.g. importance of blood donation and blood donation camps, the importance of hygiene and individual responsibilities. Women Development Cell organise various seminar & webinarrelated to domestic violence, sexual harrasement, Girls participate in various co-curricular activities such as paper presentations, debate, and various cultural programmes. Extension activities like NSS and DLLE focused on various activities like Tree Plantation, Cleanliness, Food and Clothes distribution to needy people of Flooded area, Social Issue like Save Girl Child and Vaccine Awareness Program. Celebration of National Importance Day Like Independence Day & Republic Day Celebration.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

164

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution	A. All of the above

from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1096

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

26

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college takes every possible measure to understand the needs and requirements of the students before the commencement of the program. Students are counseled at the time of admission and an orientation program is organized in which students are familiarized with the course, mode of internal assessment as well as facilities available in the college. In the beginning of every academic year, teachers are nominated as the mentor of a class. As per the guidelines by University of Mumbai from time to time, internal assessment/ assignment/ presentations are the part of curriculum. In case of certain departments like BMS/ BAF,students are assessed with their Research skill also & continued by viva voce examination at the end of semester.

The academic ability of the students is judged by the concerned subject teachers based on the performance in internal assessments and are segregated as slow and advanced learners. A well-stocked library provides access to books, Journals and e-resources to the students to improve their academic ability. Since the students have different learning abilities, the institute initiated remedial coaching for slow learners, and every department sets the time table for remedial coaching for weak students. Advanced learner gets motivatedby orientation program to appear for competitive exams. The Bridge courses are also conducted for all the science and arts students who take admissions into the BMS and BAF Courses.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1096	17

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The teaching-learning process is a core part of the college/institution. We use both traditional and modern methods to make the student-centric with an effective learning experience. The experiential learning, participative learning and problem-solving methods facilitate lifelong learning and knowledge for our students. Student's centric methods such as experiential learning, participative learning, and problem solving methodologies are used for enhancing learning experience. All The students extensively participate in various academic, co-curricular and extra-curricular activities within and outside of the college.

Participative learning involves Project presentation, field visits, Industrial visit.

Programs like NSS, DLLE inculcate among the students for practice for participative learning. Extension activities, internships and trainings ensure experiential learning for students. Students are also encouraged to participate in research conventions.

Few departments have projects as a curriculum that provides opportunity to the students for incorporating and practicing problem solving methodologies. They are also assigned group projects and activities which promote peer learning and team building. Classroom discussions, debates, seminars, quiz programmes, presentations by students, brain storming activities, facilitate participative learning.

Engaging students in problem-solving based learning on issues and challenges is encouraged in different subjects which enhance their innate ability to find out solution to a particular problem

File Description	Documents
Upload any additional information	View File
Link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institute have made available the equipment like computers, laptops, Projectors, Wi-Fi, and also well-equipped computer lab. All the teachers effectively use the ICT based teaching methods with the help of PPTs. The faculties are provided hands-on training regarding PowerPoint presentation, creating videos, Advance Excel etc. The faculties have developed e-learning content for all the subjects- recorded lectures, PPT, videos, notes, and own youtube links.

Students are encouraged to think critically and be innovative and creative in tackling their Assignments, projects and other tasks assigned to them. The use of smart devices like laptops, desktops, mobile phones, I-pads with internet facilities become common practice not only for the teachers but also for the college students. Separate Google Classrooms were created for all courses and programmes..

Teachers use these classrooms for sharing the notes and PPT's, assignments and study material. Teachers also use Audio - Video Virtual Lab and YouTube. All the subject teachers share the subject and competitive exams information in the 'WhatsApp' group where all the teachers and the students are members and use this information for enhancing their knowledge to crack the entrance examination for getting admission into higher studies or employment. It helps our students in blended learning

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

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2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

01

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

107

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

College follows its Annual Academic Calendar provided by Mumbai University. The College ensures that all students are aware of the evaluation process through the college prospectus which is updated annually. The Orientation program held at the beginning of every academic year apprises the students of the evaluation process and the schedule. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. During every internal exam a separate room wise attendance will be maintained. The time table of every IE is prepared and intimated to all the faculty and students by displaying on the notice board. Continuous evaluation is made through Group Discussion, Assignments Submission, Field Visit, Project Work, Seminars & Presentation. Personal guidance is given to the poor performing students after

their assessment.Topics are given by their teachers to the students to prepare for a powerpoint presentation.

For transparent and robust internal assessment, the following mechanisms are conducted by the Examination Committee.

- Question Paper Setting.
- Conduct of Examination
- Result display
- Interaction with students regarding their internal assessment.

The method of internal assessment helps the teachers to evaluate the students more appropriately.The presentations improves the communication skills of the students which is very essential to face the interviews.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

For smooth and effective conduct of the examinations at college, the Principal constitutes an Examination committee. The committee consists of a Convener and members who are well acquainted with examination rules, regulations, time schedules and all the pre and post Examination activities framed by the affiliating University.

A. Grievances related to college conducted examinations:

At the college level, the evaluation work is done for the examinations. If any student feels that the marks given to him in any paper are not just, he or she can apply for revaluation by remitting the fees to the college. The students should apply within fifteen days after declaration of the result. If there is a change in score, it is corrected by the internal examination committee of the college. College has to declare the final revaluation result within fifteen days.

B. Grievances regarding university examinations:

Grievances related to Under Graduate and all Post Graduate courses are forwarded to the University Grievances Committee. Students can obtain a photocopy of the answer sheets from the university on request. Students who were not satisfied with their marks at the University examinations can apply for Revaluation. The students are notified about the same in due course. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level.

File Description	Documents
Any additional information	[View File]()
Link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Student Performance and Learning Outcome

1. Sense of Social Responsibility amongst the students

The NSS unit has organized various events (online and offline) such as Yoga day celebration, Republic day celebration, Blood Donation camp. DLLE has launched activities such as Poster making activity on Women Empowerment, International Women's Day Celebration in collaboration with WDC Committee.

2. Environmental Preservation

Environment Awareness Committee conducts various activities to conserve the treasure of natural resources around us. Environment Awarness Comittee has done various activities such as Tree Plantation, World Environment Day etc.

3. Leadership and Team Building:

The college taps the potential of students and encourages them to participate in co-curricular and extra-curricular activities. Team building allows students to develop stronger relationships and trust among each other.

4. Patriotism:

The parent institution fosters the feeling of patriotism by celebrating Independence Day and Republic Day. NSS unit organizes various programmes on communal harmony, democracy. It celebrates Gandhi Jayanti etc

5. Skill Development:

The College tries to inculcate life skills, soft Skills in students to prepare them to face the future challenges. College has a multi- pronged approach viz. skill development courses soft skills and life skills. Different Webinarson Soft Skills & Personality Development were arranged .

6. Employability:

The College is constantly grooming students for better placement and career opportunities. Students are encouraged and informed about various Jobs and placement through Offline Campus Placement Drive, Notice Board and WhatsApp Group.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://semtrustcollege.com/Academics/Program-Outcome
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Define POs, PSOs and COs – Since the institute is affiliated with the University of Mumbai, PO/PSO and CO are available in the syllabus copy are adopted. If not they are framed by individual teachers in close consultation with the departmental teachers and IQAC co-ordinator. Program Outcomes (POs) , Program Specific Outcomes (PSOs) and course outcomes are communicated to the stake holders of the program by the following procedures:

POs and PSOs are kept in prominent locations of the campus for staff, students and public view.

POs and PSOs are displayed in Staff room, Admin office and

library.

During committee meeting and faculty meeting POs and PSOs are reviewed among the students and staff members.

Vision and Mission of Institute and department are informed to the parents during Parents-Teachers Meeting.

Course Outcomes (COs): The course outcomes and their mapping with program outcomes and program specific outcomes are elaborately discussed and derived by the committee members. COs are communicated to the students during the introduction class itself. COs along with syllabus are printed and issued to the students during the first class. During the discussion of the course, the outcomes of the course are also focused. During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://semtrustcollege.com/Academics/Program-Outcome

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

375

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://semtrustcollege.com/Academics/Students-Satisfaction-Survey/2021-2022

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An ecosystem is created through utilization of academic material resources in the libraries, computers, high speed internet and Wi-Fi by teachers and students. There is a system for creation and promotion of innovation through activities of committee and departments in the college. Knowledge creation is encouraged through Workshops, Certificate courses and Competition by various committees. Students lead in creative designing, editing and contribution in the form of articles, poems in College Magazines. Off-line field visits enhance creativity and innovation. Undergraduate students execute projects in reputed research institutions Trained faculty organize workshops and Webinar on NET/SETexamination. Faculty have created You-tube videos in the subject of Accountancy. ICT Material in the form PPTs, e-resources, videos etc., have been available for students on College Websites. Webinar on Research Methodology & International Conference etc. has been Organised for safeguarding of Knowledge. Notes and Ppt shared on Class Official Whatsapp Group. Test and Online Lectures are taken via Zoom App and Google Meet.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

10

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

`01`

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

`National Social Services (NSS): The Motto of NSS "Not Me But You", reflects the essence of democratic living and upholds the need for self-less service. NSS helps the students' development &appreciation to other person's point of view and also showconsideration towards other living beings. The NSS activities likeCOVID AWARENESS DRIVE- helped students to understand about theprecaution to be taken during the spread of the disease. NSSactivities inculcate social responsibility and develop civic senseamong NSS volunteers when they involve in activities like World Environment Day, Blood Donation, Sapling Distribution, Tree Plantation, Donation Drive Celebration of Independence Day, Republic Day, NSS Day, Yuva Day, Constitution Day and Gandhi Jayanti arouse senseof patriotism among volunteers. Celebration of Yoga Day help students to practice Yoga in real life to keep mind, soul and bodyrelaxed and keep them free from mental pressure. Department of Life Long Learning (DLLE): Unit organized variousactivities such as Orientation Program, Rally on world water day, Distribution of Cloth Bag, Rally on Say no to Plastic,Webinar on Gender Sensitization collaboration with WDC, Women's Safety Laws lecture, National level Webinar on Organ Donation and Poster Making Competition and Kit on Awareness`

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

28

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1501

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

04

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure facilities and learning resources are categorized as under

(a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences.

(b) Support facilities include A.V room, canteens, convocation hall, seminar halls, International seminar hall , committee rooms, sports room .

(c) Utilities include safe drinking water, restrooms and power generators.

There are outdoor facilities for Football, Hockey, Cricket, Athletics and other track and field events, Volleyball and Basketball,as well as for indoor games in the multipurpose auditorium.

Basic amenities on college premises include separate staff and student parking, canteen, drinking water coolers, first-aid, solar energy generation, CCTV cameras for security, fire safety and separate washrooms for Men, Ladies, Boys, and a Girls common room.

- The Institute constantly upgrades the required infrastructure facilities
- All the programs have an adequate number of classrooms, seminar halls, laboratory
- The Institute is committed to provide specific services for the differently abled students wherever required such as lifts, Tactile path, relevant signage and wash rooms.
- Various facilities includeDigital displays, CCTV, Wi-fi, AC.
- Computer laboratories of all the programs are air conditioned ,well equipped with latest configured branded desktop computers having open source operating system having 24/7 internet connectivity, power backup
- Knowledge Resource (Central Library):
- The Institute has a well-organized library with sufficient space, book review services,book bank facilities,magazines, and newspapers.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Our college having a well maintained campus spread over 2120sq. mts . Our Management believes in the all-round development of our students. There is a lots of encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly.

We have a spacious and well equipped Sports room, where pupils can play In door games like table tennis, chess, caroms etc .College teams are formed to take part in state level and University level competitions and other intercollegiate competitions. Sports event competitions are conducted in the College level in an academic year and the winners are awarded and rewarded accordingly.

There are outdoor facilities for Football, hockey, cricket, athletics and other track and field events, separate volleyball and basketball courts,

Cultural Activities:

As cultural activities are an integral part of the study, the students are permitted to participate in various cultural activities inside and outside the campus. It provides personal growth by learning skills, to meet new people and to pass on the cultural traditions and to participate in the cultural events held in the college like Freshers, Annual Sports Day, Annual Day, Farewell etc. to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries etc.

Aagaaz 2021 - 22 Annual festival : Event held on 10.2.22

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://semtrustcollege.com/data/2023/pdf/4.1.3-IT-Facilities.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

430704

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	[View File](#)
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our library is the information repository of our College, alwaysstriving to provide improved services to the readers.Have conducted orientation for students to encourage use of e resources through our library website, book review for promoting reading of e books, awareness onopen educational resources, for improving reading strategies. Ourlibrary comprises a good collection of books, journals, magazinesand e resources. Readers have 24x7 remote access to lakhs of eresources through NLIST database, National Digital Library database.The e contents like videos, notes,subject PPTs prepared by teachers are uploaded on website. The linksof video lectures and You Tube lectures are provided on website. Links of various important open access resources for academic purposes are also provided to them. For academic work, students and teachers have been provided computers and free internet access. Library is automated using Integrated Library Management System (LMS) Name of ILMS software = SOUL Nature of automation (fully or partially) = PARTIALLY

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1,11,419

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

13

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for internet access in educational campuses due to evolving standard of education and flexibility offered by the Internet - universities, colleges, educational institutes etc., are keenly stepping forward to setup secured and stable wired or Wi-Fi network campus for their students.These campuses with wired and wireless internet access require seamlessly roaming facility to access internet from class room to library to labs and residential areas.

Computer lab is well-equipped with branded PC's adequately supported by 32 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries. The institute has total 109computers

Wi-Fi facility: IT department extend the complete support to the students. It is made available by setting and installing the Wi-Fi

zones at various locations such as Reading halls, Department corridors, Staff and Students can access this facility on their laptops by registering themselves. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus.

Intercom Facility: The campus is well connected with a well-planned Telecom Network with intercom facilities is provided. Four additional BSNL land line connections are available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

4.3.2 - Number of Computers

109

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	C.10 - 30MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

3213532

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College Development Committee (CDC) approves the budget forvarious activities and ensures that there is an optimum utilization of funds. 1. Library: - Library provides continuous services to the studentsand teachers. Students read academic magazines journal and newspapers. During extra -curricular activities they refer referencebooks in the library. In larger quantity Book-Bank sets aredistributed among needy and deserving students. 2. Sports Ground – Sports In charge ensures the utilization of Playground and maintenance of sports equipment's of the College. Sports material is stacked in the cupboard. Practice and warm upsessions are taken in Gymkhana. 3. Computers: - Computers maintain by Lab In-charge. He looks afteroverall Hardware and software maintenance. Students teachers in/outrecords are maintained. Computers are protected by antivirussoftware. A weekly time table of Class wise practical's has been prepared by respective lecturers for the computers. 4. Classrooms: Classrooms are allotted as per the student strength.Lectures and practical's are regularly monitored. Different committees have been formed for the smooth functioning of college curricular and extracurricular activities. The damaged LCD projectors have been replaced. 5. Maintenance of Campus: A Security Guard has been appointed tomaintain security. sweepers have been appointed for house - keepingand cleaning work. Cleaning of water tanks is undertaken every six months. Fire extinguishers and buckets purchased for Fire Safety andare placed at prominent places.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

07

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	[View File](#)
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	[View File](#)

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

40

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

605

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

605

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent   A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

06

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

28

File Description	Documents
Upload supporting data for student/alumni	[View File]
Any additional information	**No File Uploaded**
Details of student progression to higher education	[View File]

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

04

File Description	Documents
Upload supporting data for the same	[View File]
Any additional information	[View File]
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	[View File]

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

02

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at unive rsity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year college constitutes various committees which includes student representation to carry out administrative activities. These Include Internal Quality Assurance Cell, NSS,etc. The office bearers take the responsibility of organizing the department into a coherent and friendly environment. They play an active role in organizing freshers' welcome, farewell and other departmental activities. The office bearers play an important role in suggesting and arranging events. They carry out promotions for the event, invite resource persons, connect with companies and bring sponsorship for the events. Students'members organize Fresher's Welcome Ceremony and play an active role in organizing the Annual Cultural Festival of the college every year.

Cultural Event - 2021-22

Sr. No. Name of the Events Date

1. Poster Making 10th February, 2022

2. Mobile Cover Decoration 10th February, 2022

3. Cooking (Veg) 10th February, 2022

4. Hairstyle 10th February, 2022

5. Best Out of Waste 10th February, 2022

6. Slogan writing 11th February, 2022

7. Fruit & Vegetable Carving 11th February, 2022

8. Bridal Decoration 11th February, 2022

9. Cooking (Non - Veg) 11th February, 2022

10. Paheli 11th February, 2022

11. Nail Art 11th February, 2022

12. Bait Bazi 12th February, 2022

13. Mehandi 12th February, 2022

14. Solo Singing 12th February, 2022

15. Cooking 12th February, 2022

16. Nature's Photography 12th February, 2022

N.S.S. Activities 2021-22 Note: further activities conducted by the institute has been shown in additional files as attachment

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

18

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of A.E. Kalsekar College offers extensivesupport to students and offers a platform which facilitates better opportunities for growth and holistic development of the students byenhancing their skills set through means of interactive sessions and activities conducted round the year. The college established anAlumni Association to strengthen the association with the alumni and to expand opportunities to the present student to draw support andinspiration from former students. Alumni Association has been organizing 2 Alumni Meet in every year. Alumni speakers shared theirexpertise on key development areas such as soft skill development,career growth, management of stress and anxiety, and on several other relevant topics. A. E. Kalsekar College is committed to strengthening its ties with its former students. Alumni Associationis an initiative in this direction. Every year present batches ofstudents take the lead in all possible ways to make the alumniassociation of the college more robust and efficient.We are in theprocess of getting the Alumni association registered.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

5.4.2 - Alumni contribution during the year	E. <1Lakhs

(INR in Lakhs)

File Description	Documents
Upload any additional information	[View File](#)

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system.

1. Principal level: The Governing Body delegates all the academic and operational decisions based on policy to the various monitoring committees headed by the Principal in order to fulfil the vision and mission of the institute. The Principal in consultation with the Teachers Council nominates different committees for planning and implementation of different academic, student administration and related policies.

2. Faculty level: Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular and extracurricular activities. They are given authority to conduct seminars/ workshops/ conferences/ FDP

3. Student level Students are empowered to play an active role as coordinator of co-curricular and extracurricular activities, student manager

4. Participative management The Principal, governing body, College Development Committee (CDC) and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

This College encourages a culture of decentralized and participative management by involving staff members in a number of administrative roles for smooth functioning of the college. The college has created a decentralized structure for decision making where departmental committees interface their decisions with the Principal

1. Decentralized management:

The decentralized management of the college includes the Principal Staff and Students

Principal :

For effective execution of polices and plans, the Principal constitutes various administrative and academic committees by involving the staff members and students.

Staff:

In order to execute these plans and policies, the Principal delegates powers to the staff by nominating them as mentors, conveners, coordinators and as in-charges of various academic and administrative committees (bodies).

Students :

The Principal while constituting the committees, provides an opportunity to the students by nominating the members of various academic and administrative committees where they gain experience.

2. Participative Management:

The college encourages the culture of a participative management also for its overall development. It has two levels of

participative management viz. Level-1 and Level-2

LEVEL-1: It Consist of the Principal & IQAC. They discuss the policies and plans at the Top Management.

LEVEL-2: It consist of Principal and teaching and non-teaching staff.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan/perspective plan is a futuristic planning document that lays out core areas of emphasis. IQAC along with different stakeholders decided on six key areas of strategic growth

Strategic Plan/ Goal

1. Innovation in Teaching & Learning Process

2. Impactful Research & Development

3. Value Added Course & Placement

4. Human Resource

1. Innovation in Teaching & Learning Process

To create a multidisciplinary and engaging learning environment for students by incorporating innovative way with an overall objective to develop academic and professional competencies.

ACTION PLAN:

a. Teachers uses various Teaching & learning app such as ZOOM app &Google Meet Apps

b. Teacher also make leaning resources such PPT and PDF of class wise syllabus

2. Impactful Research & Development

To create and nurture a research ecosystem for faculty & students.

ACTION PLAN:

a. Support faculty for Ph.D. enrollment & completion along with participation in research centric seminars and workshop

b. Build and sustain research aptitude by participation in research writing and project competitions

3. Value Added Courses & Placement

Expand career opportunities by creating a multidimensional development program that offers training and guidance leading to skilled workforce.

ACTION PLAN:

1. Plan and execute workshops, and webinar

2. Apply one-year Diploma Course in Urdu Language

3. Apply one-year Diploma in Computer Application

4. Human Resources

Empowering Human Resource with focused development plan in areas of pedagogy and governance.

ACTION PLAN:

a. Enrich soft skills by organizing training and guidance programs

b. Strengthen institutional capacities by promoting faculty participation in refresher program, FDP & STTP

File Description	Documents
Strategic Plan and deployment documents on the website	[View File](#)
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	[View File](#)

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The institution ensures effective and efficient functioning in all aspects, as evident from the policies, administrative setup, appointment and service rules, procedures, etc.

Appointment and Service Rules: All teaching and non-teaching staff are appointed by the Government of Maharashtra Rules are applicable to all employees. Teachers are promoted to the higher Academic Level under the Career Advancement Scheme (CAS) rules and regulations notified by the Government of Maharashtra.

Administrative Setup: The Principal is the institutional head. The institution functions in accordance to the Rules and Regulations of the Department of Higher Education, Government of Maharashtra. Each Department is headed by one faculty member, namely the Head of the Department. The Governing Body of the institution is constituted with proper Government notification. The Internal Quality Assurance Cell (IQAC) acts as the nodal agency to institutionalize the quality initiatives of the institution.

Teachers:All full-time teachers of the institution electthe Secretary for each academic session. The Principal nominates sub-committees related to academic matters of the institution, such as admission, examination, student welfare, routine, research etc.

Students have representation in the Governing Body, Internal Complaints Committee and Anti-Ragging Committee and discipline squad of the institution. The institution also has an effective student mentoring system.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Link to Organogram of the institution webpage	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institutionhas effective welfare measures for teaching and non-teaching staff . Some of them are

- General Provident Fund (GPF)
- Faculty Members are provided duty-on-leave to participate inorientation programmes, refresher courses, short term courses,seminars, workshops and other professional developmentprogrammes
- Training programmes on soft skill for the teachers and non-teaching staff
- Health awareness programmes
- Stress management through different recreational programmessuch as Cultural Programs, Teachers Day, Annual Function

- **Fee Concession for Ward of Staff Members**
- **Uniform for class IV employees**
- **Free Parking Facility is provided to both Teaching and Non-Teaching Staff.**
- **Sponsorship for Seminars Conference Workshop Courses & FDP**
- **Providing necessary infrastructural facilities in the form ofclassrooms, well equipped laboratories and adequate workspace**
- **Cultural Commitee organises various program for the Teachers such as Teachers Day Celebration is done where Teachers are facilitated with token of love from the management followed by Lunch and some recreational program by the students**
- **Yearly staff picnicis also organised by the Institution**
- **Tea facility is provided tothe Teachers on daily basis at free of cost.**
- **Whenever required Stationary is provided to all the staff members.**
- **For the research purpose, Teachers are provided with Computer and Library Facilities**
- **Free Wifi is provided in the entire institution by the management for all the staff members**

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

02

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

02

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution implements a Performance Appraisal system to evaluate the performance of Teaching and Non-Teaching Staff. The performance appraisal system is designed by the University according to the guidelines of the UGC to monitor and enhance the performance of the Teaching /Non-Teaching Staff.

Performance Appraisal of the Teaching Staff:

The IQAC appraises the performance of the teaching staff by adopting two methods such as Feedback System and Self Appraisal Forms (API).

Feedback System: The performance of the Teachers is assessed based on the feedback received from the students. The feedback is collected annually through a structured questionnaire, across various teaching quality parameters and analyzed to assess the performance and to take necessary steps to plug the loopholes if any. The Feedback from the students, Peer and the Principal is also collected and analyzed for necessary action

Self Appraisal Forms (API): The performance of the Teachers is reviewed through Self Appraisal, conducted annually. It is done through API forms, which are designed and provided by the university according to the UGC guidelines. The Teachers' performance is reviewed across the parameters specified. The Appraisal of the Teachers becomes the basis for promotions and implementation of the incentives/rewards.

Performance Appraisal of the Non-Teaching Staff:

Continuous monitoring: The Non -Teaching staff members are monitored on a continuous basis through informal inquiry and observation.

Reporting by the Administrative Officer: The Administrative Officer monitors and reports on the behavior and performance of the Non-Teaching staff.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

In this institution at the end of every academic year internal financial audit is conducted by the team consisting of the Principal, Office Superintendent and Senior faculty member. They verify all the financial records such as fee collection records, purchases and other expenditure incurred by the college during the academic year. External audit is done by a qualified chartered accountant M/s Faikh & Company (CA Deshmukh)

Mechanism for setting audit objections

The Administrative Committee along with the Special fees Committee would comply with the audit objections raised by the auditors through proper written justification and rectify if any discrepancies stated. This gives the college a fair opinion on the allocation and utilization of the funds. Audit observations are settled during audit when query is issued and when necessary rectification is done by the auditors. Audit observations are also settled during the meeting on the last day of the audit by providing necessary reply along with required information covering, recovery, adjustment rectification of errors or irregularities.

Internal Audit: Quarterly audit is done by Accountant and Office staff. They verify vouchers with Bank Pass Book. They maintain the voucher with the proper bill get authorised by Principal of

Institution,

External Audit: External CA get all account audited with Voucher with Financial Statement.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

7000

File Description	Documents
Annual statements of accounts	View File
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Principal and IQAC Coordinator always strive to encourage the Faculty Members of all the departments to organize seminars/conferences/workshops by sending proposals to various bodies for financial assistance and also put great efforts by heart and soul to utilize the resources of the college to the extent possible to provide quality and outcome based education to the students.

The Institutional Strategies for mobilization of funds :

As it is an unaided institution we get the funds from the management and to tap the CSR funds of the Industries. To mobilize the resources through donations from Philanthropists, Industrialists and Governing Council members etc.

To motivate the alumni for Contribution of funds. The allocation of the Financial Resources is planned by the Principalof the college. The implementation as well as utilization of resources is undertaken through the well-defined procedures and internal control systems laid down. The regular meetings of the Staffand the Governing Body will monitor the implementation of the plan. The Financial Audit and the Internal Audits will act as effective control systems. To motivate the elite of the town for more donations.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. Implementation of Online Feedback System from the stakeholders through the Management Information System (MIS) and the subsequent analysis and submission of the same with suggestions to the affiliating university and higher authority

2. Organization of the series of webinars for staff and students in collaboration with different departments of SEMTs, M.B Harris College of Arts and A E Kalsekar College of Commerce and Management to sensitize the students towards the curricular aspects and environmental aspects

3. Maintaining the Institutional Database and providing the same for COVID-19 vaccination Programme, in response to different government notifications, university circulars and for scholarship portal information. College organize COVID - 19 Vaccine Drive in College for People, Staff and students on 3rd July 2021 and 20th October 2021

4. IQAC with different Committee organized various program and activities during the academic year

5. IQAC with Environmental Awareness Committee of College conduct a Green Audit on 16th February 2022

6. IQAC with different Committee organized various Inter colligate & Online Quiz Competition during the academic year

7. IQAC along with DLLE participated in District Green Champion in the month of August 2021 organized by Mahatma Gandhi National Council of Rural Education , Ministry of Education, Government of India.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC has designed the pattern of review system and assessment of learning out comes which is followed by the institution The Institution reviews its teaching learning process through the following:

Monitoring of classes: The Principal monitors the timely conduct of classes and the adherence to the academic calendar

Feedback from Students, Teachers and Parents: The feedback is collected through structured questionnaire using a rating scale from the students and parents about teaching- learning-evaluation process and about development of the college

Reports on Teaching Methodologies: With a view to monitor the quality of teaching- learning process, the IQAC conducted reviews on teaching methodologies implemented by the faculty periodically. The analysis of the reports helps in assessing the types of teaching- learning methods, ICT methods and Experiential learning etc. employed by the teachers,

Examination Results: The review of the examination results helps in assessment of the Departments and faculty members of concerned subjects. This enables to ascertain whether course outcomes are achieved or not and steps can be initiated in the form of remedial coaching to the slow Learners.

Self-Appraisal Form: The Self-Appraisal form is a tool widely used to enhance teachers' quality. The IQAC collects API (Self Appraisal Form) from all the teaching staff during the last five years and encouraged and motivates the teachers to enhance their performance time and now. It is used to evaluate faculty up-gradation across defined parameters.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

a) Safety and Security - Our college gives utmost value to the safety and security of the students. Our college runs under the

CCTV surveillance and is equipped with 60 CCTV camera's ensuring safety and security to the students.The Our college organises various programmes to promote awareness among the students through information and programmes on Protection and safety for Students.

b) Counselling - Regular Counselling sessions are conducted by our college phychiatristand sexologist Dr. Danish. The students feel free and discuss their problems to him by which they are stress free and learn anger management and this in turn improves their mental health.The mentors of the concerned classes guide the students in day-to-day activities and motivate them in their interested areas.

c) Common rooms - Our college has Girls Common Room with hygienic facilities provided with sanitary napkins and clean washrooms. This room also serves as rest rooms when any of the student is not well and needs rest.

d) Others - The percentage of female students has increased over the period since beginning and currently there are 516 female students our of total 1096 students. The number of teaching female staff members is 13 out of 17 full timers. Female staff members are hereby motivated by the management of the college and principal of the college with a token of love each year on Women's Day.

File Description	Documents
Annual gender sensitization action plan	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File]
Any other relevant information	[View File]

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste management - It is done by creating awareness through various programmes and rally in campus and nearby areas illustrating the side effects of using plastic bags and plastics in the college including nearby areas. The entire college is under Plastic Free Zone. Our college has dumped waste bins at various places including classrooms, computer lab, corridors, library, office areas and toilets. All the garden solid waste including dried leaves, flowers and others are dumped in the pit to make compost.

Liquid Waste management - All the connections of water lines from toilets, washrooms, basins filters, etc. are attached with municipal drainage main lines. This drainage is further connected with the sewage treatment plant of the municipal corporation. Kitchen waste water is sometimes reused for gardening purposes.

E waste management - E waste like non-working switches, electric cables, keyboard, mouse, and other electronic waste are kept in a separate room and disposed accordingly to the Scrap merchants. Old computers and CPU are repaired by inhouse technicians and then used.

Waste Recycling system - Our college has a Roof Top Rain Water harvesting system in which the rainwater is collected from roof building and then stored in well located on the ground of the college and it is utilized as and when required.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File]
Geo tagged photographs of the facilities	[View File]

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7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

27-03-2023 11:23:16

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Co - curricular activities through NSS and DLLE facilitate students to participate in different activities in an adopted village where they mingle with all communities.The students of all cultural and religious background love together in adopted village for seven days of residential camp which helps them to learn each

other's cultures.

Cultural Department of the college organizes annual gathering in which students present different cultural activities emphasizes social and cultural harmony along with the national integrity.

Departments of the college organizes study tours to different areas of Maharashtrastate every year. One of the purposes of organizing such study tours is to acquaint students with different regional, cultural, socio - economic, and linguistic diversities. It helps to create awareness among students regarding cultural and social identities of other regions.

The dedicated works and contributions of the eminent personalities for the nation building and development are keenly remembered and programs are effectively organized at the college level for the celebration of national festivals like Independence Day and Republic Day. All these activities will transform a normal student into a responsible citizen who can work hard for the prosperity and for the development of the nation.

25 students passed out Urdu Diploma Course conducted by NCPUL.

Our college has organized the variousdays through different committee's and departments

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college sensitizes its staff and students to the constitutional obligations, their rights and duties as an individual. The staff and students are given liberty to exercise their rights within the code of Ethics policy of the college. The college has discipline committee, Women Development Cell, Anti ragging committee, Staff Grievance Cell and much more which are meant to protect the rights of the staff and students. Whoever

feels discriminated based on their religion, community or gender can give a written complaint to the above committees which meet and look into the matter and do justice in this regard. The institution expects its staff to follow the biometric attendance and is mandatory to the staff while entering and leaving the college. The students are encouraged from the moment they join the college about the social responsibilities as the citizen of the country towards their fellow Indians. The students are taken to the NSS camp where they bloom into complete individuals. Each and every activity of the camp is useful to the society. The blood donation camps are held once in a year but could not be conducted during the lockdown period. The students also actively participated in blood donation. Such activities instill in them a sense of moral responsibility to help others which is the very purpose of education. Also various competitions are conducted to inculcate the values and sense of responsibility in the students.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Any other relevant information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college organizes the following National Festival's, Birth Anniversaries and Death Anniversaries of great Indian Personalities:

5th Sept 2021 -Birth anniversary of Dr. Sarvepalli Radhakrishnan i.e. Teachers Day (Urdu Department)

5/6/2021- World Environment Day (NSS Department)

12/7/2021- World Population Day (Environment Awareness Committee)

6/8/2021- Independence Day (NSS Department)

24/9/2021 - Celebration of 52nd NSS Day (NSS Department)

14/11/2021 - Webinar on Jawaharlal Nehru Jayanti (History Department)

3/1/2022- Urdu Day (Urdu Department)

23/1/2022 - PPT on Life of Subhash Chandra Bose (History Department)

24/1/2022 - National Girl Child Day (WDC Department)

4/2/2022 - Yuva Celebration Day (NSS Department)

8/3/2022- International Women's Day Celebration (WDC Department)

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	[View File](#)
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1

1) Title of the practice – Green and Clean Environment

2)Objective of the Practice-

? To inculcate environmental attitude among the students and local people

? To inculcate the value of cleanliness among the people of Sopara village near college campus

? Conservation of traditional energy resources.

3) Evidence of Success: College has recived award in 2021-22 fromMGNRE Palghar district in"ONE DISTRICT ONE GREEN CHAMPIONSHIP AWARD by Ministry of Education (Government of India)"

Best Practise 2

1.Title - Strengthening online learning for students.

2.Objectives - The main objective of online learning was to develop strong attitude towards learning that can help students overcome some of the potential challenges posed by online learning

3.Evidence of success - The success can be measured through the mental behaviour of students pre and post COVID taking virtual teaching into account. Students succeeded withgoodacademic scores. The other challenges of finance and technical assistant also proved a success, many students and their families surpassed the

crisis dealt in physical, financial and psychological aspects.

Please refer Full information on College Website

File Description	Documents
Best practices in the Institutional website	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22
Any other relevant information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR-2021-22

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Most of the students in the area are from low-income group and they are first generation learners. The college offers creativity, innovation, discipline and a good learning experience. It is constantly updating the infrastructure as and when required. DLLE, NSS and WDC Department of the college conducts various training programs and workshops on transferable skills to help the girls in the college to contribute to the society during the period of corona. The institute has started Urdu language course. Some non-Urdu students have been benefited from this MoU. The research committee of the college is focused on inculcating research habit in the students. Various research workshops, Presentations, seminars,etc were organized for proper guidance to create quality research which is beneficial for the society through Avishkar Convention. The college conducts various outreach activities and courses every year to develop life skills in the students, motivated by NSS to serve the local adopted village and inculcate the value of social responsibility. A number of extension activities undertaken under NSS, DLLE and WDC is a significant feature of the College and its commitment to the holistic development of the students. In order to avail the educational facilities, needy students can opt for the Scholarships available in the college and is constantly thriving to contribute to the educational development of the local area, alumni and needy local students. Thus, the institution focuses on the educational advancement of the students.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

1. Motivate staff to enroll for PhD. in their respective fields.
2. Organize intercollegiate competitions.
3. Conduct one week induction program for all the classes.
4. Motivate the staff to write research paper in journals of national and international reputation.
5. Conduct administrative audit for the academic activities.
6. Complete digitalization of admission process to help the students
7. Increase the benefit to deserving students in the form of institutional scholarship.
8. Motivate the staff by bestowing awards and recognitions.
9. Apply for national ranking like NIRF.
10. To improve the results, "Remedial coaching" should be strictly followed.
11. Our aim is to establish a good interface within industry experts who will provide multiple openings and hands-on training for students.
12. Submission of "Major & Minor Research Projects" to various Research Organisations. E.g. ICSSR, IMPRESS, University of Mumbai etc.
13. In order to promote institutional Vision/Mission, Environmental consciousness, Universal values & Ethics and last but not the least to make the campus 'eco-friendly' all departments need to conduct the various activities, and also should continue the efforts towards eco-friendly activities & related practices.
14. More need based add on/certificate courses to be started in order to benefit more number to students to enable them getting jobs.