



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Shurparaka Educational and Medical Trust
• Name of the Head of the institution	Dr Mohammad Khalil Ahmad
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02502402323
• Mobile no	9987202200
• Registered e-mail	semtcollege@yahoo.com
• Alternate e-mail	khalila8@gmail.com
• Address	Near Z. B. Zakaria School, Burhan Chowk, Nawayat Nagar
• City/Town	Nallasopara West
• State/UT	Maharashtra
• Pin Code	401203
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Self-financing												
• Name of the Affiliating University	University of Mumbai												
• Name of the IQAC Coordinator	Shaikh Irshad Wajid												
• Phone No.	02502402323												
• Alternate phone No.	02502402323												
• Mobile	7387255652												
• IQAC e-mail address	shaikhirshad6779100@gmail.com												
• Alternate Email address	shaikhirshad6779@gmail.com												
3.Website address (Web link of the AQAR (Previous Academic Year)	https://semtrustcollege.com/NAAC/IQAC												
4.Whether Academic Calendar prepared during the year?	Yes												
• if yes, whether it is uploaded in the Institutional website Web link:	https://semtrustcollege.com/Academics/Academic-Calendar												
5.Accreditation Details													
<table border="1"> <thead> <tr> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity from</th> <th>Validity to</th> </tr> </thead> <tbody> <tr> <td>Cycle 1</td> <td>B+</td> <td>2.60</td> <td>2017</td> <td>30/10/2017</td> <td>29/10/2022</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B+	2.60	2017	30/10/2017	29/10/2022	
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to								
Cycle 1	B+	2.60	2017	30/10/2017	29/10/2022								
6.Date of Establishment of IQAC	20/09/2016												
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,													
<table border="1"> <thead> <tr> <th>Institutional/Department /Faculty</th> <th>Scheme</th> <th>Funding Agency</th> <th>Year of award with duration</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>Nil</td> <td>0</td> </tr> </tbody> </table>	Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	Nil	Nil	Nil	Nil	0			
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount									
Nil	Nil	Nil	Nil	0									
8.Whether composition of IQAC as per latest NAAC guidelines	Yes												
• Upload latest notification of formation of IQAC	View File												

9.No. of IQAC meetings held during the year	3
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
5	Organized One day International Urdu Conference on "Allama Iqbal: Sheri Usloob" on 8.6.20.
	Organised Two - day National Faculty Development Program on "Using Advance Excel in Analysis of Quantitative Data for Social Research" on 12.6.20 and 13.6.20
	Organised One day International Conference on "Current Trend, Policy and Issues In Field of Commerce, Management, Economics & Social Sciences" on 14.6.20.
	Organised Seven - day National Faculty Development Program on "Research Methodology and Analytical Techniques" from 17.6.20 to 23.6.20
	Arranged Four-day National Workshop on "Using Structural Equation Modelling (SEM) as a Research Tool" on 2.7.20
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
1. Orientation Programme for first year students	1. Orientation Programme for first year students was held on 4th October 2020. Students were introduced to the various committees of the college and the made aware all rules and

	regulations of the college including examinations.
2. To pursue Students to present Research projects at various competitions at College and University level.	2. Students took part in college level, 'Avishkar Research Convention' on 12th April 2021
3. To hold our Online Annual College Cultural Festival	3. The Online Annual College Cultural Festival (Aagaaz) was organized on 12th April 2021 received a very good response.
4. To Promote Urdu Literature among teachers and students	4. Urdu Diploma Courses 3rd batch was started for Teachers and Students. Lecture started from 1st July 2020. Total students are 50.
5. To organise a Faculty Development Program	5. Arranged Seven-day Faculty Development Program on "Research Methodology and Analytical Techniques" on 17.6.20 to 23.6.20
6. To organise an Urdu International Conference	6. Organised a International Urdu Conference on "Allama Iqbal: Sheri Usloob" on 8.6.20.
7. To organise an International Conference	7. Organised an International Conference on "Current Trend, Policy and Issues in Field of Commerce, Management, Economics & Social Sciences" on 14.6.20.
8. To organise a Workshop	8. Organised a Four-day National Workshop on "Using Structural Equation Modelling (SEM) as a Research Tool" on 2.7.20
9. To organise a National Webinar for Students	9. Organised a National Webinar for Students on "How to choose Career after Graduation?" on 3.4.21
10. To conduct a Green Audit	10. College conduct a Green Audit on 23rd February, 2021

13. Whether the AQAR was placed before

Yes

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
College Development Committee	12/06/2021
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	18/02/2022
Extended Profile	
1. Programme	
1.1 Number of courses offered by the institution across all programs during the year	6
File Description	Documents
Data Template	View File
2. Student	
2.1 Number of students during the year	1161
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	1
File Description	Documents
Data Template	View File
2.3	417

Number of outgoing/ final year students during the year		
File Description	Documents	
Data Template	View File	
3.Academic		
3.1		17
Number of full time teachers during the year		
File Description	Documents	
Data Template	No File Uploaded	
3.2		05
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	View File	
4.Institution		
4.1		27
Total number of Classrooms and Seminar halls		
4.2		165000
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		89
Total number of computers on campus for academic purposes		
Part B		
CURRICULAR ASPECTS		
1.1 - Curricular Planning and Implementation		
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process		
<p>Every year, the Principal, IQAC and HODs prepare an academic calendar and handbook reflecting the schedule of curriculum delivery. The curriculum is delivered recently through online demonstration, projects, assignments, seminars, guest lectures,</p>		

workshops, etc. Importance is given to the use of ICT tools like PPTs, animations, videos, e-books, etc. Effectiveness of the curriculum delivery is also judged through internal evaluation in Unit tests assignments prior to the University examinations. A curriculum is planned as per teaching plan prepared by teachers, reviewed by the HOD and Principal monthly

During the academic session 2020-21, due to the pandemic situation, the college was closed during the entire academic session. The curriculum delivery was conducted entirely through the online mode using Zoom App Meeting, Google Classroom and Google Meet, You-tube recorded lecture, etc.

Bridge courses are conducted by departments at the beginning of first semester to orient the students to bridge the gap between pre-University and university pattern and for identifying slow and advanced learners.

The Principal, Mentors and faculty members informally meet the parents/guardians of students to discuss matters related to overall progress of the students wherever necessary.

The Principal's obtains feedback from Students, Parents and Alumni which is analysed and necessary action taken wherever possible

Encouraging Students participation in National, International Conferences, Webinar, Workshop, Project Competitions and Cultural festivals. Motivating faculty members for content creation, by felicitating those, who are involved in content creation and building repository in the form of Youtube Videos on regular basis.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://semtrustcollege.com/NAAC/Relevant-Documents/AQAR

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

At the beginning of each academic session, the academic calendar is prepared in consistency with the University Academic Calendar and the Government Holiday list. Teaching days and the tentative dates of internal assessment are mentioned in the academic calendar which

are subject to changes depending on the university notifications from time to time. Based on the College academic calendar and the university notifications, departments prepare the schedule of internal assessment of each course and notify the dates and time of the internal assessments to the students. The evaluative internal assessments are conducted following this mechanism, especially after the introduction of the learning outcome-based curriculum framework from academic session 2020-21. The evaluative internal assessments have defined weightage in the semester results under the university evaluation scheme, Each department maintains proper documentation of the evaluative internal assessment conducted during each academic session.

Based on the academic calendar, detailed timetable of the internal examinations is prepared and displayed in advance and informed to the students. The students are notified about exam related updates on regular basis through Official WhatsApp Group and Exam Notice

The internal examination related activities like the evaluation of the answer papers, posting of marks in the portal and display of marks in the notice board for students is undertaken in a systematic and time bound way, strictly adhering to the university academic calendar

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	http://semtrustcollege.com/Academics/Academic-Calendar

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

01

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

50

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The course curriculum consists of several courses which integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability. University Curriculum has courses like Environmental Science, Energy Audit and Management, Solid Waste Management, Industrial Waste Treatment, Disaster Management and Mitigation, Professional Ethics, Principles of Management etc.

Environmental Science is a comprehensive course covering all the aspects of environment like natural resources biodiversity, pollution, alternate energy resources and human intervention citing the causes and effects.

Professional Ethics and Principles of Management enables the students to create awareness on business ethics and human values which inculcate moral and social values in them. Every year we conduct a seminar and practice session for Fire and safety.

Institute organizes various activities like tree plantation public awareness with the help of students, e.g. importance of blood donation and blood donation camps, the importance of hygiene and individual responsibilities. Expert talks are arranged for the measures on COVID-19.

Women Development Cell organise various webinar related gender equality, Girls and boys participate in various co-curricular activities such as paper presentations, group discussions, technical quiz and various cultural programmes.

Extension activities like NSS and DLLE focused on various activities like Tree Plantation, Cleanliness, Food and Clothes distribution to needy people of Flooded area, Social Issue like Save Girl Child, Gender Equality, Organ Donation and Vaccine Awareness Program. Celebration of National Importance Day Like Independence Day, and

Republic Day

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

142

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

A. All of the above

**from the following stakeholders Students
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	http://semtrustcollege.com/pdf/Feedback-2020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://semtrustcollege.com/pdf/Feedback-2020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1161

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

00

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

In the present scenario of Covid crisis in the country our college evaluates the learning level of students through online end semester exams per the guideline given by the University of Mumbai. In case of certain department BMS/BAF department students are assessed with their Research skill also & continued by viva voce examination at the end of semester. As per the guidelines by University of Mumbai from time to time, internal assessment/assignment/ presentations are the part of curriculum.

Since the students have different learning abilities, the institute initiated remedial coaching for slow learners, and every department sets the time table for remedial coaching for weak students. Advanced learner institutes motivate those students by orientation program to appear for competitive exams. Periodical classes are conducted for both advanced and slow learners.

For advanced learners institute to motivate learners to join online courses like NPTEL, SWAYAM etc.

This practice is part of a blended learning system, which has been opted because of the current covid situation within the country.

File Description	Documents
Paste link for additional information	http://semtrustcollege.com/NAAC/Relevant-Documents/AOAR
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1161	17

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Student's centric methods such as experiential learning, participative learning, and problem solving methodologies are used for enhancing learning experience. All commerce and self finance programs integrate practical courses as a part of curriculum, which provides adequate experimental learning skill, along with practical hands-on skill practice for students.

Participative learning involves project presentation, field marks, industrial visit.

Programs like NSS, DLLE inculcate among the students for practice for participative learning.

Few departments have projects as a curriculum that provides opportunity to the students for incorporating and practicing problem solving methodologies. Participative learning also involves the workshop (Online/Offline) and debate competition poster, making competition which provides students to actively participate with peers and experience the learning.

Participative learning involves project presentation, field visits, industrial visits, Extra curricular activities like NSS, NCC inculcate participative learning in the students. Some departments have projects as a part of curriculum that provides opportunity to the students for incorporating and practicing problem solving methodologies. Participative learning involves the workshops, debate competition and poster making competition which ensures the opportunity to the students to actively participate with peers and experience the learning.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://semtrustcollege.com/NAAC/Relevant-Documents/AQAR

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Academic Year 2020-2021 was affected by Covid-19 pandemic and therefore it was a compulsion on teachers to learn, adopt and practice the ICT enabled tools. The use of smart devices like laptops, desktops, mobile phones, I-pads with internet facilities become common practice not only for the teachers but also for the college students. The college conducted a faculty training programme to enhance the skills of the teachers to conduct effective online lectures. College also provided Google Classrooms to the faculties and the students for the smooth conduction, transparency and monitoring of online lectures. Separate Google Classrooms were created for all courses and programmes. Teachers use these classrooms for sharing the online lecture links, attendance links, notices, assignments and study material. Some teachers upload the course and subject related PPTs and articles on college library website. Teachers also use Audio - Video Virtual Lab and YouTube.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

17

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

17

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

17

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Principal holds meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on merit basis and the lists of merit students are displayed on Notice board. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit / Field Work and Seminars Presentation. Unit tests are conducted regularly as per the schedule given in the academic calendar. The weightage for the unit tests varies as per the concerned faculty. The performance of the students is displayed on the Notice board and communicated to the students. Personal guidance is given to the poor performing students after their assessment. Topics are given by their teachers to the students to prepare for a powerpoint presentation.

File Description	Documents
Any additional information	View File
Link for additional information	http://semtrustcollege.com/NAAC/Relevant-Documents/AOAR

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well organized mechanism for Redressal of examination related grievances. The student can approach the Teachers, College Examination Officer and Principal to redress the examination related grievance as per the requirement and

jurisdiction of the grievance.

A. Grievances related to college conducted examinations:

At the college level, the evaluation work is done for the part I examinations. If any student feels that the marks given to him in any paper are not just, he or she can apply for revaluation by remitting the fees to the college. The students should apply within fifteen days after declaration of the result. The college appoints subject experts other than the previous assessor. If there is a change in score, it is corrected by the internal examination committee of the college.

B. Grievances regarding university examinations:

Grievances related to Part II and III of Under Graduate and all Post Graduate courses are forwarded to the University Grievances Committee. Students can obtain a photocopy of the answer sheets from the university on request. Students who were not satisfied with their marks at the University examinations can apply for Revaluation/ Reassessment to the University. The students notified about the same in due course

File Description	Documents
Any additional information	View File
Link for additional information	http://semtrustcollege.com/NAAC/Relevant-Documents/AOAR

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Student Performance and Learning Outcome

1. Sense of Social Responsibility amongst the students

The College wants to foster a sense of social responsibility amongst the students, even in the tough times like pandemic. The NSS unit has organized events such as online yoga day & Republic day celebration,

2. Environmental Preservation

The Environment Awareness Committee of the college spread the message of sustainable development and has taken up several eco-friendly initiatives online

3. Leadership and Team Building:

The college taps the potential of students and encourages them to participate in co-curricular and extra-curricular activities.

4. Patriotism:

The parent institution fosters the feeling of patriotism by celebrating online Independence Day and offline Republic Day . NSS unit organizes various programmes on communal harmony, democracy. It celebrates online Shaheed Divas, Gandhi Jayanti etc

5. Skill Development:

The College tries to inculcate life and soft Skills in students to prepare them to face the future challenges. College has a multi-pronged approach viz. skill development courses

6. Critical Thinking and Problem-solving skills:

College organized various Webinar, workshop for developing Critical Thinking and Problem-Solving skills among students. College had organized Webinar on Career Guidance on how to develop good resume ,

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Program Outcomes (POs) , Program Specific Outcomes (PSOs) and course outcomes are communicated to the stake holders of the program by the following procedures.

POs and PSOs are kept in prominent locations of the campus for staff, students and public view.

POs and PSOs are displayed in Department office,

POs and PSOs are communicated to employers and Alumni by sending mail and during the Alumni Meeting.

During the class committee meeting and faculty meeting POs and PSOs are reviewed among the students and staff members.

Course Outcomes (COs):

The course outcomes and their mapping with program outcomes and program specific outcomes are elaborately discussed and derived by the course committee members. Even though the COs are given by the Anna University along with the syllabus, if necessary, the COs are modified and reframed by the course committee members (CC). COs are communicated to the students during the introduction class itself. COs along with lesson plans are printed and issued to the students during the first class. During the discussion of the course, the outcomes of the course are also focused. During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://semtrustcollege.com/NAAC/Relevant-Documents/AQAR

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

363

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://semtrustcollege.com/Academics/Students-Satisfaction-Survey>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

01

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

An ecosystem is created through utilization of academic material resources in the libraries, computers, high speed internet and Wi-Fi by teachers and students. There is a system for creation and promotion of innovation through activities of committee and departments in the college.

Knowledge creation is encouraged through Workshops, Certificate courses and Competition by various committees. Students lead in creative designing, editing and contribution in the form of articles, poems in College Magazines. Offline and online field visits enhance creativity and innovation. Postgraduate students execute projects in reputed research institutions.

Trained faculty organize workshops and Webinar on NET/SET examination. Faculty have created Youtube videos in the subject of Accountancy. ICT Material in the form PPTs, e-resources, videos, etc., have been available for students on College Websites. Webinars

on Research Methodology, Workshop on SEM, R, Ms-Excel & International Conferences etc. ensure creation and safeguarding of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AOAR

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

05

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

04

File Description	Documents
URL to the research page on HEI website	https://archive.mu.ac.in/Ph.D%20Recognizes%20Center%20All%20Details.pdf
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during

the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

01

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

National Social Services (NSS): The Motto of NSS "Not Me But You", reflects the essence of democratic living and upholds the need for self-less service. NSS helps the students' development & appreciation to other person's point of view and also show consideration towards other living beings. The NSS activities like COVID AWARENESS DRIVE- helped students to understand about the precaution to be taken during the spread of the disease. NSS activities inculcate social responsibility and develop civic sense among NSS volunteers when they involve in activities like Cleanliness Drive and E-waste collection. Celebration of Independence Day, Constitution Day and Gandhi Jayanti arouse sense of patriotism among volunteers. Celebration of Yoga Day help students to practice Yoga in real life to keep mind, soul and body relaxed and keep them free from mental pressure.

Women development Committee (WDC) In order to create awareness regarding various issues related to genders in the society, WDC organized online workshops, guest lectures, webinars and poster competition. These activities helped the students to understand gender dynamics prevailing across the globe in general and Indian Society in particular.

Department of Life Long Learning (DLLE): Unit organized various activities such as Orientation Program, Webinar on Gender Sensitization collaboration with WDC, Women's Safety Laws lecture, National level Webinar on Organ Donation and Poster Making Competition and Kit on Awareness

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/pdf/3.4.1-Document-of-NSS-and-DLLE.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

38

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

857

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

03

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The infrastructure facilities and learning resources are categorized as under

(a) Learning Resources include resources and infrastructure required for library, laboratories, computer centre, class room teaching, events, meetings and conferences.

(b) Support facilities include A.V room, canteens, convocation hall, seminar halls, International seminar hall , committee rooms, sports room .

(c) Utilities include safe drinking water, restrooms and power generators. Classes are scheduled for optimal utilization of the available physical infrastructure. Apart from the central facilities, such as, Computer Center, smart classroom and Works Department.

d) There are outdoor facilities for Football, Cricket, and field events, volleyball as well as for indoor games in the multipurpose auditorium.

e) Basic amenities on college premises include separate staff and student parking, canteen, drinking water coolers, first-aid,

- f) The Institute constantly upgrades the required infrastructure facilities, anticipating future Requirements.
- g) All the programs have an adequate number of classrooms, seminar halls, Library
- h) The Institute is committed to provide specific services for the differently abled students wherever required such as lifts, relevant signage and wash rooms.
- i) The institute also has a fully functional Incubation centre. Various facilities includedigital displays, CCTV, wi-fi, AC.
- k) AV RoomThe hall is well equipped with a Wi-Fi facility, projector, and audio system.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQRA-Images?AQRA=4.1.1

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Games (indoor, outdoor)

The institution gives utmost importance to the overall development of the students and organizes various sports, games, and cultural activities on campus regularly.

Our college having a well maintained campus spread over 2120sq. mts . Our Management believes in the all-round development of our students.

We have a spacious and well equipped Sports room, where pupils can play In door games like table tennis, chess, caroms etc .

College teams are formed to take part in state level and University level competitions and other intercollegiate competitions.

Annual Sport are conducted yearly for encouraging sports sprits among

the students. There are outdoor facilities for cricket, and separate volleyball as well as facility for indoor games such as table tennis, carom, chess and badminton in the multipurpose auditorium.

Cultural Activities

As cultural activities are an integral part of the study, the students are permitted to participate in various cultural activities inside and outside the campus. It provides personal growth by learning skills, to meet new people and to pass on the cultural traditions and to participate in the cultural events held in the college like Orientation Program, Freshers, Annual Sports Day, Annual Day, Farewell etc. to exhibit cultural talents.

Aagaaz 2020-2021 Online festival : Event held on 12th April 2021

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AORA-Images?AORA=4.1.2

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

08

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AORA-Images?AORA=4.1.3
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

22,50,000 Rs

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Our library is the information repository of our College, always striving to provide improved services to the readers. With the online teaching and learning still continuing in colleges due to the pandemic, the library has played an important role in promoting online learning and use of e resources. Have conducted orientation for students to encourage use of e resources through our library website, book review for promoting reading of e books, awareness on open educational resources, for improving reading strategies. Our library comprises a good collection of books, journals, magazines and e resources. Readers have 24x7 remote access to lakhs of e resources through NLIST database, National Digital Library database. For student's convenience question papers are scanned and provided access through library website. The e contents like videos, notes, subject PPTs prepared by teachers are uploaded on website. The links of video lectures and You Tube lectures are provided on website. Links of various important open access resources for academic purposes are also provided to them. For academic work, students and teachers have been provided computers and free internet access. Since the current covid scenario has put highlight on online learning, importance of e resources and e learning has increased manifold hence the library is striving to fulfill the current needs of the readers.

Library is automated using Integrated Library Management System (LMS)

Name of ILMS software = SOUL

Nature of automation (fully or partially) = PARTIALLY

Version = 2.0

Year of Automation = 2020

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR#

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

Rs 17,44,730

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

150

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing demand for internet access in educational campuses due to evolving standard of education and flexibility offered by the Internet - universities, colleges, educational institutes etc., are keenly stepping forward to setup secured and stable wired or Wi-Fi network campus for their students.

Computer lab is well-equipped with branded PC's adequately supported by 25Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Lab assistants are available to support students and faculty in their queries. The institute has total 103 computers

Wi-Fi facility: IT department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Corridors , Staff and Students can access this facility on their Laptops by registering themselves.

Intercom Facility: The campus is well connected with a well planned Telecom Network with intercom facilities is provided.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AORA-Images?AORA=4.1.3

4.3.2 - Number of Computers

104

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

7,60,950

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College Development Committee (CDC) approves the budget for various activities and ensures that there is an optimum utilization of funds.

1. Library: - Library provides continuous services to the students

and teachers. Students read academic magazines journal and newspapers. During extra -curricular activities they refer reference books in the library. In larger quantity Book-Bank sets are distributed among needy and deserving students.

2. Sports Ground - Sports Incharge ensures the utilization of Playground and maintenance of sports equipment's of the College. Sports material is stacked in the cupboard. Practice and warm up sessions are taken in Gymkhana.

3. Computers: - Computers maintain by Lab In-charge. He looks after overall Hardware and software maintenance. Students teachers in/out records are maintained. Computers are protected by antivirus software. A weekly time table of Class wise practical's has been prepared by respective lecturers for the computers.

4. Classrooms: Classrooms are allotted as per the student strength. Lectures and practicals are regularly monitored. Different committees have been formed for the smooth functioning of college curricular and extracurricular activities. The damaged LCD projectors have been replaced.

5. Maintenance of Campus: A Security Guard has been appointed to maintain security. sweepers have been appointed for house - keeping and cleaning work. . Cleaning of water tanks is undertaken every six months. Fire extinguishers and buckets purchased for Fire Safety and are placed at prominent places.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR#

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

7

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

180

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

B. 3 of the above

File Description	Documents
Link to Institutional website	http://www.semtrustcollege.com/NAAC/Relevant-Documents/AQAR#
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

104

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

104

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

B. Any 3 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

18

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

1

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every year college constitutes various committees which includes student representation to carry out administrative activities. These include Internal Quality Assurance Cell, NSS, Internal Complaints Committee Against Sexual Harassment, etc. The office bearers take the responsibility of organizing the department into a coherent and friendly environment. They play an active role in organizing freshers' welcome, farewell and other departmental activities. The office bearers play an important role in suggesting and arranging events. They carry out promotions for the event, invite resource persons, connect with companies and bring sponsorship for the events. Students' members organize Fresher's Welcome Ceremony and play an active role in organizing the Annual Cultural Festival of the college 'every year.

Cultural Event - 2020-21 Sr. No. Name of the Events Date
1 Poster Making (Vaccination Awareness) 12th April, 2021
2 Mono - Acting 12th April, 2021
3 Mehndi 12th April, 2021
4 Ad Making 12th April, 2021
5 Natures Photography 12th April, 2021
6 Rangoli Making 12th April, 2021
N.S.S. Activities 2020 - 21 Note further activities conducted by the institute has been shown in additional files as attachment

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Alumni Association of A.E. Kalsekar College offers extensive support to students and offers a platform which facilitates better opportunities for growth and holistic development of the students by enhancing their skills set through means of interactive sessions and activities conducted round the year. The college established an Alumni Association to strengthen the association with the alumni and to expand opportunities to the present student to draw support and inspiration from former students. Alumni Association has been organizing 2 Alumni Meet in every year. Alumni speakers shared their expertise on key development areas such as soft skill development, career growth, management of stress and anxiety, and on several other relevant topics. A. E. Kalsekar College is committed to strengthening its ties with its former students. Alumni Association

is an initiative in this direction. Every year present batches of students take the lead in all possible ways to make the alumni association of the college more robust and efficient. We are in the process of getting the Alumni association registered.

File Description	Documents
Paste link for additional information	http://semtrustcollege.com/NAAC/Relevant-Documents/AQAR#
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The governance of the institution is reflective of and in tune with the vision and mission of the institution

Institute has a mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system.

1. Principal level The Governing Body delegates all the academic and operational decisions based on policy to the various monitoring committees headed by the Principal in order to fulfil the vision and mission of the institute. The Principal in consultation with the Teachers Council nominates different committees for planning and implementation of different academic, student administration and related policies.

2. Faculty level Faculty members are given representation in various committees/cells and allowed to conduct various programs to showcase their abilities. They are encouraged to develop leadership skills by being in charge of various academic, co-curricular and extracurricular activities. They are given authority to conduct

seminars/ workshops/ conferences/ conferences/ FDP

3. Student level Students are empowered to play an active role as coordinator of co-curricular and extracurricular activities, social service group coordinator.

4. Participative management The institution promotes the culture of participative management at the strategic level, functional level and operational level. Strategic level: The Principal, governing body, College Development Committee (CDC) and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

At the beginning of each academic session, the first meeting of the teachers & council is held to frame the sub-committees related to the academic affairs. Teachers propose their suggestions and after thorough discussions, the composition of each committees is nominated unanimously by the council. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of teachers. The Governing Body, IQAC and all sub-committees have teachers & representatives, while the Governing Body, Anti-Ragging Committee and Internal Complaints Committee have student representatives. All administrative committees include Non-teaching staff representatives. Participative management is ensured at the strategic, functional and operational levels. The Principal, Governing Body, Teachers' Council and the IQAC are involved in defining policies & procedures, framing guidelines and rules & regulations pertaining to admission, examination, discipline, grievance, support services, finance etc. Teachers share knowledge and expertise among themselves, students and staff members while working in a committee. The Principal interacts with affiliating

university, government and external agencies. Teachers also maintain academic interactions with the concerned departments of affiliating university. Students and office staff contribute significantly to execute the academic, administrative, extension related, co- and extracurricular activities.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The emphasis of perspective plan includes in areas like introduction of add on certificate courses, e-content development, augmenting research culture, conducting extension activities for community engagement, networking with other HEI, corporate entities and associations, augmenting infrastructure including ICT, registration of Alumni association, improving scholarship facility to students, promotion of e-governance in the campus, encouraging green practices in the campus and instilling human values and professional ethics.

The Institution has defined the strategic plan and works accordingly for effective deployment. The strategic plan (SP) are

- (1) SP1: To create teaching excellence in departments with optimal use of resources
- (2) SP2: To make the students more equipped in practical training and hands on experience
- (3) SP3: To increase the percentage of students progressing to higher studies and jobs
- (4) SP4: To utilize alternating sources of energy, improved waste management practices and make a green college campus. Report of Deployment of the SPs is uploaded in the website.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

In our College, we have CDC Committee and various Committee for smooth functioning of Institution. CDC committee have following governing members such as Trustees, Principal, Teaching and Non-Teaching Staff. CDC Meeting held twice in a year. The work had been distributed among the various Committees

Functioning of various Committees

1. To monitor the academic, research and innovation related activities of the college.
2. To promote start-ups, entrepreneurship, incubation and socially relevant activities.
3. To consider the important communications, policy decisions received from Trustee and Principal
5. To monitor the students and Faculty Development Programmes, Webinar, Workshop and Conference
6. To pass the annual budget of the college and so on.

Appointment & Service Rules, Procedure of Recruitments and Promotional Policies:

Teachers are appointed as per the rules of Mumbai University. Advertisement is given for the recruitment of Teaching and Non-Teaching Staff. Alumni students are given chance to work as a Non-Teaching Staff.

File Description	Documents
Paste link for additional information	http://www.semtrustcollege.com/NAAC/Relevant-Documents/AQAR#
Link to Organogram of the institution webpage	https://semtrustcollege.com/NAAC/Relevant-Documents/AOAR
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution has effective welfare measures for teaching and non-teaching staff. Some of them are

- General Provident Fund (GPF)
- Faculty Members are provided duty-on-leave to participate in orientation programmes, refresher courses, short term courses, seminars, workshops and other professional development programmes
- Training programmes on soft skill for the teachers and non-teaching staff
- Health awareness programmes
- Stress management through different recreational programmes such as Cultural Programs, Teachers Day, Annual
- Function etc.

- Maternity and Paternity Leaves
- Fee Concession for Ward of Staff Members
- Uniform and washing allowance for class IV employees
- Free Parking Facility
- Sponsorship for Seminars Conference Workshop Courses & FDP
- Providing necessary infrastructural facilities in the form of classrooms, well equipped laboratories and adequate workspace

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

18

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

08

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institute strictly follows all the basic recruitment and promotional policies as stipulated by University of Mumbai as well as Government of Maharashtra.

Each and every faculty member, as well as non-teaching staff completes the self-appraisal procedure called Performance Based

Appraisal System (PBAS) every year in the developed format, which includes teaching performance, results, feedback, etc.

Self-appraisal of teaching staff is done on the basis of the following points:

1. Teaching-learning process evaluation: It includes classroom instructions, guiding students projects, students' feedback and results.
2. Development of learning resources: The learning resources like curriculum implementation strategy, development of learning resources,
3. Self-development: It includes the self-development of the faculty members through publications, consultancy, Industry Interaction, research, continuing education programmes, and extension services.
4. Students' services: It includes services such as the organization of student co-curricular activities, participation in student counseling, career guidance etc.
5. Internal administration: It involves a contribution to the efficient functioning of Library and Computer Lab developmental planning, resource mobilization and implementation of development schemes, public relations, and interaction.

Self-appraisal of Non-teaching staff is done on the basis of the following parameters:

1. Intelligence, discipline, punctuality and promptness, responsibility and dependability, and interest in the assignment given by the higher authorities.
2. Knowledge & skills, noting, drafting and correspondence, maintenance of registers and records work turnover, supervision, and control.

The management reviews the performance appraisal for suitable suggestions and remedial actions like regularizing the staff after probation period, deciding the appropriate increments and promotions.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Document/AQAR
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly

- Institution conducts internal and external financial audits regularly:
- Internal audit was conducted by Office Staff and external audit was conducted by M/s Fakhri & Company as Chartered Accountants during the A.Y 2020-2021.
- Government norms are strictly adhered to in audit of accounts.
- As per norms, the books of accounts are maintained by the accounts staff.
- Superintendent supervises the process of accounting.
- All vouchers & bills of expenses and income i.e fees and other receipts and vouchers of daily expenses are checked and verified.
- Time line is followed strictly in getting audit done. Management, Principal, Office superintendent meet to discuss audit remarks/objections and take necessary action on the remarks of the auditor if any.
- Periodical checking of Account balance is done and expenses are kept under control.
- To avoid mistakes proper care is taken while doing entries for income and expenses.
- The audited statements of accounts are also submitted to the government and to the office of the Accountant General, as and when required.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Decisions regarding the mobilization and utilization of funds at the Institute level are taken by the management through regular meetings. There is a College Development Committee (CDC) made at the institute level. The heads for utilization of funds are discussed in the meetings of CDC. The budget requirements of all departments are submitted to the Principal's office.

Mobilization of funds:

The institute receives funds through:

1. Students' fees.

2. Institute facilitates students wherever possible to arrange outstanding fees, with a poor financial background, by helping them to apply for different types of Government Scholarships and NGOs, Philanthropists, Private Trusts including Seed Trust.

Student & Staff Training and Development Programmes:

1. The institute allocates adequate budget for the above- mentioned head and utilizes it accordingly.

2. The funds are allocated to conduct guest lectures, workshops, placement drives and training by renowned experts from Industry.

3. Extra - Curricular Activities:

Annual Cultural Program events are organized every year with proper allocation and utilization of budget.

4. Repair and Maintenance:

Repair and annual maintenance of Generator, Air-Conditioner, Lift, etc.

5. Library Expenses:

Requisite funds are utilized for enhancing library facilities like subscriptions to Books/Journals, Magazines/E-Journals/E-Books/ Newspapers each year.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Significant contributions made by IQAC during the current year

1. Implementation of Online Feedback System from the stakeholders

2. Organization of the series of webinars for staff and students in collaboration with different departments of College to sensitize the students towards the curricular aspects and environmental aspects

3. Maintaining the Institutional Database and providing the same for COVID-19 vaccination programme, in response to different government

notifications, university circulars and for scholarship portal information.

4. IQAC provided suggestions to the Principal to take necessary steps on different aspects such as applying to the College for fund allotment for consumables against COVID-19, subscription of online journals, waste management in the college campus and environment friendly initiatives, fire-fighting arrangement and purchase of ZOOM App for Online Webinar, Workshop, Faculty Development Program and International Conference

5. IQAC with different Committee organized various program and activities during the academic year

a. Orientation Programme for first year students was held on 4th October 2020.

b. Students took part in college level, 'Avishkar Research Convention' on 12th April 2021

c. The Online Annual College Cultural Festival (Aagaaz) was organized on 12th April 2021

d. Urdu Diploma Courses 3rd batch was started for Teachers and Students. Lecture started from 1st July 2020. Total students are 50.

e. IQAC with Environmental Awareness Committee of College conduct a Green Audit on 23rd February, 2021

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Proper planning of all academic activities is done and it gets reflected in the Institute level Academic calendar which is prepared well in advance before the beginning of each academic year. Faculty

members prepare systematic Teaching plan. Submission of Weekly lecture monitoring report to the Principal, and the Convenor of the Lecture monitoring committee. Personal achievement report, Departmental / Committee report is mailed to the IQAC at the end of the academic year.

Due to pandemic lectures were conducted Online. WhatsApp Group created and added in their respective classrooms Study materials, Syllabus, Assignments and question bank for practice were posted regularly by the teachers in the respective WhatsApp Group. Classrooms have been renovated and converted to smart classrooms. All teachers now use ICT-enabled tools for teaching. Examinations were conducted Online through these virtual classrooms. All co-curricular and extra-curricular activities were conducted by sharing the links in the WhatsApp Group and using Google meet. Online Feedback from students and Parents were taken.

The feedback of students, teachers, alumni and employers on curricular aspects are reviewed by the IQAC to provide suggestions for implementation such as the program outcomes and course outcomes are uploaded in the institutional website and orientation programs are also organized to make students aware of the learning outcomes. Effective mentoring mechanism was also implemented by the IQAC through proper notification. Students convey their learning problems to the mentors, which are resolved.

File Description	Documents
Paste link for additional information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://semtrustcollege.com/pdf/6.5.3-Annual-Report-2020-21.pdf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution puts sincere efforts to promote gender equity and sensitization in several activities. The percentage of female students has increased gradually since its inception and presently there are 514 female students out of 1159 students. Out of total 17 full time faculty members, there are female faculty members.

Out of total 37 departments, 30 departments are headed by female faculty members.

Female students are encouraged to participate in all co-curricular and extra curricular activities.

Female staff members are appreciated by management and principal with token of love every year on Womens Day.

On 28/11/2020 Webinar on Domestic violence was Conducted by WDC and NSS Department by Geeta pal

Awareness on Anti ragging was taken by shahida shaikh on 7/10/2020

Need for Women Empowerment

PPT on Role of Women in family was organized on 8/3/2021

Hindi Kavita lekhan (Poem writing) was conducted to encourage female students on 3/12/2020 by Hindi Dept

Special Facilities provided for women in terms of :

Gender Awareness sessions are conducted regularly.

The institute has CCTV surveillance system throughout the campus

There is a Girls Common room, with dedicated washrooms having sanitary napkins.

Regular counseling sessions are conducted by Dr Danish in regards to mental health

File Description	Documents
Annual gender sensitization action plan	https://semtrustcollege.com/NAAC/Relevant-Documents/AQRA-Images?AQRA=7.1.1
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQRA-Images?AQRA=7.1.1

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

1. Solid waste management - The floor peons of each floor collect, clean and compile the waste in dustbins provided floor wise. .

2. Liquid Waste Management - All waste water lines from toilets, washrooms etc are connected with municipal drainage mains.
3. E waste Management - E waste like nonworking switches, electric cables, keyboard, mouse, etc are collected and kept in the store room and disposed e
4. Trimmed grasses of the lawn and dried leaves are directly used as a green fertilizer for campus garden.
5. Xerox papers are re used
6. Files are reused in next academic year if the condition is pretty good.
7. Furniture including benches are repaired and not scrapped or sold
8. Color coded dustbins are used for different types of waste like dry, wet and e waste
9. The entire campus is a "plastic free zone" and the institution sincerely puts efforts to maintain the same.
10. Waste material like plastic, papers etc are collected and sold to scrap vendor's periodically.
11. Efforts have been taken to produce compost manure from garden waste and dumped into pit.
12. Banners are reused unless torn.
13. Use of printing paper is done both sides

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance

A. Any 4 or all of the above

of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	<p>B. Any 3 of the above</p>
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File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>C. Any 2 of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p align="center">C. Any 2 of the above</p>
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File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution is committed to maintain the diversity in the student profile to uphold the mandate of inclusive education. Our College takes efforts in providing inclusive environment towards cultural, regional, linguistic, communal, socio-economic and other diversities.

The College admits students of all castes, class and religion on the basis of merit. The College has followed the reservation policy as applicable. Equal opportunities are provided to all students irrespective of gender, caste or nationality in providing them with facilities and in participation of students in several activities of the College. College conducts activities like the institute celebrates national festivals and birth/death Anniversary of the great Indian Personalities. Anniversary of Savitri Bai Phule celebrated on 3/1/2021 through webinar taken by Adv. Chetan kurve

The achievement of this Urdu diploma course was that Mr. Ajaykumar Srivastava who is Hindi speaking passed this diploma in first class. Picnics and cultural programmes promote inclusiveness. During Orientation program a universal human values model helps a lot for developing inclusive environment among students. National level Webinar on the new discourse expressed in Hindi Literature of the 21st Century, Essay Writing Competition by Urdu Dept, Handwriting Competition and Hindi Diwas by Hindi Dept, Marathi bhasha Diwas by Marathi Wanghmay Committee, Yoga Day by NSS Dept., PPT on Constitution Day, Gandhi Jayanti on 2nd October 2020 as "Non-Violence Day". The beginning or ending of every program/webinar/session is followed by National Anthem (Rashtragaan)

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

National days like Independence Day, Republic Day and Constitutional Day are celebrated by the students and staff. Our NSS students participate in various activities assign by University of Mumbai in regards of Values, Rights and responsibilities of Citizens. Such as Constitutional Day, Yoga Day Celebration, NSS Day celebration, Shaheed Diwas and Maharashtra Day Celebration.

Staff and Students also participate in Webinar like Safety precautions to be taken during Pandemic, Women Defense leadership training, impact of public and private hygiene in India, aspects of women leadership, Health and Fitness in youth. College has organized various workshop on maintenance of cleanliness & hygiene in covid

19, Social Entrepreneurship for higher educational institutions i.e. Swachta and Rural Education.

Students got certificate for participating in various Quiz like National Level Online Quiz, World Life Day, Quiz on NSS. College has organized Organ Donation Awareness program. All this webinar, workshop and days celebration create a sensitization among staff and students of the Institution to the constitutional obligations: values, rights, duties and responsibilities of Citizens

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Any other relevant information	https://semtrustcollege.com/pdf/7.1.9.pdf

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. **Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Our College believes in celebrating and organizing national and international commemorative days, events and festivals. The College celebrates birth anniversaries of great Indian personalities:

1. Gandhi Jayanti on 2nd October 2020 as "Non Violence Day".

Our College celebrated the following days/ events of national and international significance:

1. Hindi Diwas on 14th Sept 2020 by Hindi Dept
2. Marathi bhasha Diwas by Marathi Wanghmay Committee
3. Teachers day on 5th Sept by Cultural Dept
4. Yoga Day by NSS Dept on 2/6/2020
5. PPT on Constitution Day on 26/11/2020
6. World Mental Health Day
7. Republic Day on 26th January 2021
8. World Photography Day on 19th August 2020
9. Earth Day on 22nd April 2021
10. Road Safety Week

National days like Independence Day and Republic Day are celebrated by inviting staff and students at the flag hoisting ceremony in the campus.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1 1. Title :Inculcating the value of cleanliness among the people

2. Practice

1) First of all, wrote a letter related to garbage management to the swachta department of the Municipal Corporation. Made them aware of their duties. 2) Ward's corporator Mrs. Shabnam Sheikh was called on the field. 3. success The campus, which was once full of wet and dry garbage, was a solution to the faces of everyone living around after seeing the campus clean. The joy of victory was clearly visible on the faces of the students who had made efforts for it. People started dumping garbage in dustbin.

Practice 2 1. Title- Donation Drive

2. The practice college has relationship with the Seed Trust in relation to the various social service work. The Principal, Dr. Khalil Ahmed and the management spoke to the secretary of trust, Mr. Moin chinde, regarding the distribution of grocery. In collaboration with seed trust, our college helped about 351 families on 15th September 2020 and 257 families on 18th jan 2021. One packet cost was ? 490.

3. Evidence of Success The purpose of 1 donation drive which was set by our college and seed trust was successful.

File Description	Documents
Best practices in the Institutional website	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR
Any other relevant information	https://semtrustcollege.com/NAAC/Relevant-Documents/AQAR

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Most of the students in the area are from low income group and they

are first generation learners. The institute has started Urdu language course.. The research committee of the college is focused on inculcating research habit in the students. Various research workshops, Presentations, seminars, etc. were organized for proper guidance to create quality research which is beneficial for the society. A number of extension activities undertaken under NSS, DLLE and WDC is a significant feature of the College and its commitment to the holistic development of the students. The college is constantly thriving to contribute to the educational development of the local area, alumni and needy local students appearing for competitive examinations can avail the college library facilities, the college has a book bank library facility and subscribes to the soul facility. An ambulance facility was also set up with the help of seed trust and various help-lines were set up for the students. The students of our college's Department of lifelong learning & extension program students played a small role in social awareness work through vaccination awareness skit. Extra help to strengthen student support. In which doubts about their exams, library facilities etc. were resolved.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

7.3.2 Plan of Action for the next Academic Year

1. To organise Gender, Academic & Administrative Audit as "Gender Equality" s necessary foundation for a peaceful prosperous and sustainable working of college.
2. For eco-friendly pleasant environment Energy are also on priority basis.
3. To continue organizing National/State level workshops & seminars.
4. Add on course gives students an insight about the profession you want to pursue gives students a chance to change his/her career path So it is a need of hour To start more career oriented Add on Courses on Arabic Course.

5. To promote institutional Vision/Mission, Environmental consciousness, Universal values & Ethics and last but not the least to make the campus 'eco-friendly' all departments must conduct the various activities, and also should continue the efforts towards eco-friendly activities & related practices.
6. Submission of "Minor Research Projects" to various Page of Annual Quality Assurance Report of A.E. Kalsekar College of Commerce and Management, Nallasopara Research Organisations. E.g. University of Mumbai.
7. To mobilize financial support for students to pursue their degree it is necessary to take steps towards the awareness of various scholarships available.
8. Our aim is to establish a good interface within industry experts who will provide multiple openings and hands-on training for students.
9. Structuring to conduct capacity building programs for students.
10. Preparing for NAAC Cycle 2.
11. Involving students and staff for environment-friendly campus.