



**S.E.M.T'S**  
**MOINUDDIN B. HARRIS COLLEGE OF ARTS,**  
**A.E.KALSEKAR COLLEGE OF COMMERCE & MANAGEMENT.**  
(Affiliated to the University of Mumbai)  
**NAWAYAT NAGAR, SOPARA (W), VASAI, DIST- PALGHAR**  
**PIN – 401 203, (MAHARASHTRA)**

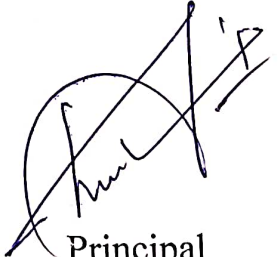
Date: 17<sup>th</sup> June 2020

Notice

Dear Sir/Madam,

A meeting of Internal Quality Assurance Cell (IQAC) will be held on Saturday, 20<sup>th</sup> June 2020 at 11.00 a.m in College Conference Room. The following matters will be transacted in the meeting. All IQAC members are requested to remain present and extend co-operation.

1. To confirm the minutes of previous meeting.
2. To reconstitute the members of IQAC and Criterion Head.
3. To approve Academic Calendar and Perspective Plan
4. To approve Prospectus and Magazine
5. To discuss about various safety measures in regards of COVID - 19
6. To review the advertisement process for admission of Graduate and Post Graduate Courses
7. To discuss about various Online Learning Technique
8. Any other matter with Permission of the Chair.

  
Principal  
Dr.M.K. Ahmad



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**Action Taken Report**  
**(For 20<sup>th</sup> June 2020 Meeting)**

**24<sup>th</sup> October 2020**

1. Principal reconstitutes the member of IQAC and Criterion Head with the help of IQAC Coordinator
2. Principal finalised the Academic Calendar and Perspective Plan
3. Prospectus and Magazine were prepared and distributed to the students .
4. Principal discussed various Covid – 19 safety measures to be followed by Teaching, Non-Teaching Staff and Peon
5. Advertisement done for admission of Graduate and Post Graduate Courses. Teachers called to Ex-students for Graduate and Post Graduate Courses. Admission Information were circulated on Website, WhatsApp group, Instagram and Facebook.
6. Principal suggested to use Zoom App, Google Meet App, Google Class room for Online Teaching Learning. Teachers were motivated to make Video, PPT and PDF. This was update on Website and You-Tube

**Principal**  
Shurparaka Educational & Medical Trust's  
M. B. Harris College of Arts &  
A. E. Kalsekar College of Commerce & Management  
Nallasopara (W); Tal. Vasai, Dist. Palghar - 401 203.



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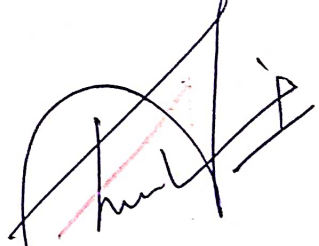
22/10/2020

Notice

Dear Sir/Madam,

A meeting of Internal Quality Assurance Cell (IQAC) will be held on Saturday, 24<sup>th</sup> October, 2020 at 12.00 noon in College Conference Room. The following matters will be transacted in the meeting. All IQAC members are requested to remain present and extend co-operation.

1. To confirm the minutes of previous meeting.
2. To motivate the Teachers to participate in Research Work like Minor Research Project and Avishkar Research Convention
3. To discuss about new pattern (MCQ) of Examination for FY, SY and TY students
4. To discuss about Online Cultural Activity
5. Discuss the reports of the IQAC Committee and make suitable recommendations for preparation of AQAR 2019-20
6. To motivate the student to join NSS and DLLE program
7. Any other matter with Permission of the Chair.

  
Principal  
Dr.M.K. Ahmad




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**Action Taken Report**  
**(For 24<sup>th</sup> October 2020 Meeting)**

17<sup>th</sup> April 2021

1. Students were motivated and participated for Avishkar Research Convention organized by University of Mumbai for enhancing Research Culture. Total Participant were 12 out of which 11 student and 1 Staff. Event held online on 12<sup>th</sup> April 2021 by University of Mumbai
2. Principal discussed MCQ pattern and system of Semester End Exam for FY, SY and TY students as per guidelines of Mumbai University at College Level during the year 2020 – 21.
3. Meeting were held of Cultural Committee with IQAC and Principal. Online Annual Cultural was organized on 12<sup>th</sup> April 2021. Six online events were organized where students participated enthusiastically.
4. Various report of Criteria of IQAC, Committees Report and Departments Report was discussed and analyzed
5. Students were motivated to join in DLLE and NSS Unit of College. They were orientated about this in Orientation Program organized by college

  
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15/04/2021

Notice

Dear Sir/Madam,

An meeting of Internal Quality Assurance Cell (IQAC) will be held on Saturday, 17<sup>th</sup> April, 2021 at 12.00 noon. The following matters will be transacted in the meeting. All IQAC members are requested to remain present and extend co-operation.

1. To confirm the minutes of previous meeting.
2. To discuss on Semester End Exam of FY, SY and TY Students
3. To review the work of all Committee, Department and Criterion Report
4. To promote Teachers to participate in FDPs, Orientation and Refreshers Course
5. To promote E-Content Development by Teachers
6. To apply for Diploma Course in Functional Arabic and Diploma in Computer Applications, Business Accounting and Multilingual DTP (CABA-MDTP)
7. Any other matter with Permission of the Chair.

Principal  
Dr. M.K. Ahmad



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**Action Taken Report**  
**(For 17<sup>th</sup> April 2021 Meeting)**

30<sup>th</sup> April 2021

1. Principal discussed various pattern and system of Semester End Exam as per guidelines of Mumbai University at College Level
2. All work of Committees, Departments and Criterion Report were reviewed
3. Teachers participated in International, National and State Level FDP. Some approved Teachers joined Orientation and Refresher Course in Commerce and Environmental Studies
4. Teachers prepared PPT and recorded lecture of their subject. They had uploaded on YouTube channel and Website
5. College had applied for Diploma Course in Functional Arabic and Diploma in Computer Applications, Business Accounting and Multilingual DTP (CABA-MDTP) to National Council for Promotion of Urdu, New Delhi.

**Principal**  
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