



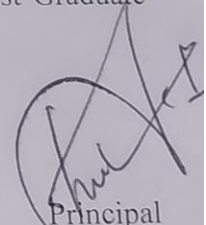
S.E.M.T'S
MOINUDDIN B. HARRIS COLLEGE OF ARTS,
A.E.KALSEKAR COLLEGE OF COMMERCE & MANAGEMENT.
(Affiliated to the University of Mumbai)
NAWAYAT NAGAR, SOPARA (W), VASAI, DIST- PALGHAR
PIN – 401 203, (MAHARASHTRA)

13/6/2019

Dear Sir/Madam,

A meeting of Internal Quality Assurance Cell (IQAC) will be held on Saturday, 15th June, 2019 at 10.00 a.m in College Conference Room. The following matters will be transacted in the meeting. All IQAC members are requested to remain present and extend co-operation.

1. To confirm the minutes of previous meeting.
2. Appointment of Trained and Qualified Teaching Staff
3. To reconstitute the member of IQAC and Criterion Head.
4. To approve Academic Calendar and Perspective Plan
5. To approve Prospectus and Magazine
6. To discuss on requirement of Infrastructure
7. To review the advertisement process for admission of Graduate and Post Graduate Courses
8. Any other matter with Permission of the Chair.


Principal
Dr.M.K. Ahmad



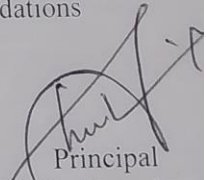
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18/9/2019

Dear Sir/Madam,

A meeting of Internal Quality Assurance Cell (IQAC) will be held on Monday, 30th September, 2019 at 9.30 a.m in College Conference Room. The following matters will be transacted in the meeting. All IQAC members are requested to remain present and extend co-operation.

1. To confirm the minutes of previous meeting.
2. To make specific recommendation for Research Culture, Consultancy and Extension Activity
3. To make specific recommendation for the use of Information and Communication Technology in Teaching and Learning Process
4. To discuss about new pattern of Examination for FY and SY students
5. To discuss and make recommendations regarding the students and employees welfare activities in the college or institution
6. Discuss the reports of the IQAC Committee and make suitable recommendations
7. Any other matter with Permission of the Chair.


Principal
Dr.M.K. Ahmad



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28/11/2019

Dear Sir/Madam,

A meeting of Internal Quality Assurance Cell (IQAC) will be held on Monday, 30th November, 2019 at 10.00 a.m. in College Conference Room. The following matters will be transacted in the meeting. All IQAC members are requested to remain present and extend co-operation.

1. To confirm the minutes of previous meeting.
2. To arrange Seminar on Intellectual Property Rights (IPR).
3. To arrange Historical visit to Historical place by History Department.
4. To arrange educational visit to Bank and Industry.
5. To arrange Blood Donation Drive by NSS.
6. To fix the date of NSS Camp.
7. To fix the date and place of Industrial Visit of Self Finance Students.
8. To arrange Inter Collegiate Activity.
9. Any other matter with Permission of the Chair.

Principal
Dr. M.K. Ahmad

Dr. Zahir Kazi



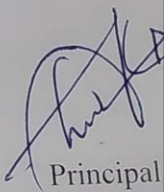
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27/04/2020

Dear Sir/Madam,

An Online Zoom meeting of Internal Quality Assurance Cell (IQAC) will be held on Thursday, 30th April, 2020 at 10.00 a.m. The following matters will be transacted in the meeting. All IQAC members are requested to remain present and extend co-operation.

1. To confirm the minutes of previous meeting.
2. To discuss on Semester End Exam of FY and SY Students
3. To discuss for Online Revision Lecture for all streams of Third Year Students
4. To review the work of all Committee, Department and Criterion Report
5. To organize Online Webinar, Workshop, Faculty Development Program and Conference
6. To make a provision for Online Payment of Fees
7. To discuss on various facilities required for smooth functioning of College Administration during Covid - 19
8. Any other matter with Permission of the Chair.


Principal
Dr. M.K. Ahmad



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Action Taken Report (04)
(For 15th June 2019 Meeting)

30th June 2019

1. New Staff appointed through Interview for Academic Year 2019-20.
2. IQAC Coordinator reconstitutes the member of IQAC and Criterion Head.
3. Principal finalised the Accademic Calendar and Perspective Plan
4. Prospectus and Magazine were prepared and distributed to the Students
5. All work of Committee, Department and Criterion Report were reviewed
6. Coordinator of Traditional Course and Self Finance Course gave the requirement list of Class, Benches, Board and Projectors to the Principal
7. Advertisement done for admission of Graduate and Post Graduate Courses.

Principal

Shurparaka Educational & Medical Trust's
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Action Taken Report (62)
(For 30th September 2019 Meeting)

30th April 2020

1. Students were motivated and participated for Avishkar Research Convention organized by University of Mumbai for enhancing Research Culture
2. To enhanced ICT in Teaching and Learning Process, Teachers prepared their lesson in PPT, Video Lectures and notes. These notes were given to students on WhatsApp Group and Email Id of Students
3. Orientation for Exam were taken of class-wise for all stream students to update them with New Exam Pattern of the year 2019-20
4. Provident Facility, Staff Picnics and Teachers Day celebration was organized for Welfare of Staff. Oriental Group Insurance and various scholarship were organized for welfare of Students
5. Various report of Criteria of IQAC, Committee Report and Departmental Report was discussed and analyzed

Principal
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Action Taken Report (03)
(For 30th November 2020 Meeting)

30th April 2020

1. Conducted one day Workshop on “Intellectual Property Rights” in association with Department of Commerce and IQAC Cell on 5th February, 2020 for Teacher and students from various Colleges
2. Historical Visit organized to Shirgaon Fort in Palghar on 29th February 2020
3. Blood Donation Camp was organised by NSS Unit on 10th January 2020
4. NSS Camp was held in Kalamab Beach, Nallasopara on 24th Dec 2019 by NSS unit for 1 week
5. Industrial Visit to Nasik Engineering Cluster, Nashik on 5th February 2020
6. Annual Cultural and Sports was organised for 1 week in the month of January 2020



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1/6/2020

Action Taken Report (04)
(For 30th April 2020 Meeting)

1. Principal discussed various pattern and system of Semester End Exam as per guidelines of Mumbai University at College level during the year 2020-21
2. Online Revision Lecture were taken on Zoom app and recorded video for all stream Third-year student and students were regular update with the help of WhatsApp Group
3. All work of Committee, Department and Criterion Report were reviewed
4. College purchased paid version of Zoom app and Laptop and Bank account opened for Online Webinar, Workshop, Faculty Development Program and Conference
5. Students were updated about Online payment procedure for Fees through WhatsApp group and recorded video
6. Various facilities such as Sanitizer, Mask, Hand Glows and Hand Wash were arranged for smooth functioning of College Administration during Covid-19. All Covid-19 Instruction were put on Notice Board and banner were put on various notice board and Gates. Thermal screening was done for Staff, Students and visitor regularly.

Principal

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